



EXPERIENCE

2017-2018

Biju Associates **Accounts Assistant**

Duties and responsibilities:-

Book keeping

Prepare Asset, Liability and capital account entries by compiling and analyzing account information.

Documents financial transaction by entering account information.

Recommends financial actions by analyzing accounting options.

Substantiates financial transaction by auditing documents

2018-2021

Finthought Consultants LLP **Accountant**

Duties and responsibilities:-

Book keeping

Petty cash management

Filing of GST return

Reconciliation of bank

accounts Generating e waybill

Assisting in finalisation of accounts

Recording all other business transactions like sales, purchase, receipt, payments, etc. in the books of company



EDUCATION

2018-2021

Bharathiyar University
Bachelor of Commerce

2012-2016

Calicut University
Bachelor of Technology



PROF SKILLS & LANGUAGE SKILLS

Professional Skills

Tally

Micro office

Creative

GST

UAE VAT

Language Skills

English

Malayalam

Hindi

Arabic (Read & Write)



NADEER PALIYIL

ACCOUNTANT

PROFILE

Accomplished and highly motivated Accountant seeking utilize my skills for the betterment of the next team I join. Committed to driving continues improvements for finance operations through the identification and implementation of process enhancement opportunities.

CONTACT



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CERTIFICATIONS

Microsoft Office

PGDMA

Tally.ERP 9