



NIHAL GUPTA Logistics / SCM

Bur Dubai, Dubai 🏠

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OBJECTIVE

- To be a part of an organization where I can use my innovative ideas and my skills to maximize the productivity for the organization.
- To become a successful professional in the field of interest and to work in an innovative and competitive environment so as to be able to take up challenges and help in making the organization grow and, in the process, help me also grow.



AREA OF EXPERTISE

- Shipping incoterms and freight forwarding
- Vast experience of managing 3rd party suppliers.
- Warehouse Management System (SAP/ WMS- ERP/ EDI) – to control movement and storage of materials within the warehouse.



EDUCATION

- **Diploma in Electrical Engineering** | Dr. Radhakrishnan Polytechnic College, Jaipur.
- **12th from CBSE Board with 8 CGPA** | Hindustan International Academy, Jaipur



EXPERIENCE

Logistics Coordinator – Oil & Gas | Aramex Emirates LLC

AUGUST 2018-TILL DATE

- *Job functions: Warehouse management/ Third party hub Management & Customer Service for Schlumberger ONG.*
- Handling Logistics Supply Chain and Freight forwarding for Oil and Gas Client.
- Responsible for the outbound movement of shipments based of M&S, Assets, and Petrochemical products for Oil and Gas.

Nihal Gupta

- ✦ Processing all 3PL related functions related to pick pack and confirming the orders for shipping via client system.
- ✦ Monitoring emergency orders to ensure pick-pack and ship is done on time to maintain the RDD.
- ✦ Responsible for GR/ASN/SRN creation & Follow up, follow up on cases/complaints.
- ✦ Liaise with Shipping Agencies / Carriers / Lines for competitive rates and services
- ✦ Interface with ports, customs and external Inspection authorities for documentation, goods clearance for exports.
- ✦ Arranging inspections of goods for processing external third-party inspection certificates for COC/ COI/ SASO/ MOH permits & Embassy Legalization.
- ✦ Send pre-alerts / advice / arrival notice and ensure timely issuance of delivery orders, clearance and Delivery of Shipments.
- ✦ Worked with cross functional Supply Chain teams, 3PL providers and facility divisions to drive supply chain improvements & continuous improvement.
- ✦ Ensure timely and cost-effective of shipments.
- ✦ Respond to supplier inquiries and maintain good supplier relationships.
- ✦ Coordinating with warehouse team and to make orders as picked on time as per client requirement.
- ✦ Maintaining KPI reports for monthly management review.

Inventory Controller Exports | Paese Cosmetics / Yash Fashion LLC, Dubai. FEBRUARY 2017- JUNE 2018

- ✦ *Job functions: Warehouse management & Customer Service*
- ✦ Overseeing inventory and supply chain management according to company guidelines.
- ✦ Maintaining updated and accurate records of inventory, including transfers and cycle counts.
- ✦ Performing critical inventory tasks to ensure the correct number of items are in stock.
- ✦ Providing customer service as per requirement.
- ✦ Prepare, generate, and file financial inventory reports; review reports monthly with management.
- ✦ Recommended optimal transportation modes, routing, equipment's or frequency to identify the DG and Non-DG Shipments and move as per appropriate MOT.
- ✦ Maintaining daily status report with KPI time stamps to present the same to the client.
- ✦ Analyze Supply Chain Systems.
- ✦ Creating shipping/delivery routes and schedules.
- ✦ Coordinating, Tracking and updating client on timely basis for shipment movement.
- ✦ Keeping track on warehouse activity and updating management on the same.