

RESUME



Nagendra Khatri

MOBILE: +9779811013829,+9779860780611

Email Id: nagendraneupane4@gmail.com

Working as Office Boy @ Qatar Insurance Compny Dubai, UAE.

OBJECTIVES

Looking forward for a challenging and suitable position in a progressive organization that provides a chance to me to explore my skill and ability towards the success of the Organization and for my personal career.

PERSONAL DETAILS

Name : Nagendra Khatri
Date of Birth : 18th July 1986
Nationality : Nepal
Marital Status : Married

PASSPORT DETAILS

Passport No	Date of issue	Date of expiry	Place of issue
07413368	26/05/2014	25/05/2024	Mofa, Department of Passport

EDUCATIONAL QUALIFICATION

- S.S.C
- Done Diploma in office management.

WORK EXPERIENCE

- working for Qatar insurance company in U.A.E. as a Office boy/ recovery assistance 4th July 2018 to 8th may 2020
- Worked for DAMAC PROPERTIES in U.A.E. as a Office Boy from 3rd February 2017 to 30th May 2018.
- Worked For MELOR SAJANA HDN BSD as Sales Assistance In MALAYSIA From 15th January 2006 to 28th October 2010.
- Worked for SWEDISH CLEANING LLC.As a Office Boy In KUWAIT From September 2010 to April 2014.

Can work under any weather condition for amount of work hours and able to release from present company since complete the mandatory period of service.

I certify that my answers are true and complete to the best of my knowledge. Waiting for your favorable reply.

Yours faithfully

Nagendra Khatri