

Deepthi Muralidharan

Financial Analyst

Ambitious Financial Analyst well-versed in balancing priorities and meeting deadlines under pressure. Expertise in data analysis, product knowledge. Detail-oriented professional with **3** years of hands-on experience in client relationship, resource management and work collaboratively with team for efficient results. Proficient in **MS-Office** paired with strong analytical skills to promote organizational success.

Contact

Address

5, Nasser Khamis Building,
38th St, Union-Deira, Dubai,
00000

Phone

589-658-783


E-mail


deepthinair246@gmail.com


LinkedIn


www.linkedin.com/in
/deepthi-muralidharan

Skills

Analytical &
Research skill  Very Good

Team player
& Leadership
skill  Excellent

Professionalis
m & Decision
making  Very Good

Oral & Written
communicati
on  Very Good

Work History

2019-10 -
2020-03

Junior Accountant

S&G Accounting Solutions, Coimbatore,
Tamilnadu

- Adhere to day to day books of accounts in Tally
- Administered Bank Reconciliation Statement and Reconciliation of Debtors and Creditors
- Generated and submitted invoices based upon established accounts receivable schedules and terms
- Prepared journal entries for 2-3 companies in a day and entered into system using Tally

2016-06 -
2019-06

Senior Analyst

Statestreet HCL Services, Coimbatore, Tamilnadu,
India

- Fund on boarding – Setup funds for Canadian clients on MCH like providing client details, fund details and Opening different country markets for funds to Trade and notify various teams to add fund to their system
- Employee/Client access setup – Creating LAN Id, Outlook setup, access to various application such as Mystatestreet, MCH, IMT etc. and completes work within 8 business days which as ETA of 10 days.
- Fund/Emp/Client maintenance – Any

Attention to
detail

Very Good



Expert in
customer
relations

Excellent



Languages

English

Very Good



Malayalam

Good



Tamil

Very Good



Education

2013-06 -
2016-04

Bachelor of Commerce(B.Com): Computer Application

*Sri Krishna Arts And Science College -
Coimbatore, Tamilnadu, India*

Affiliations

- Best Performer for the half year Hi-2017
- Best Performer for the quarter JFM - 2018
- Best Xtra Miler - 2019 for on time client deliverables (Statestreet HCL Services).
- Received many direct appreciation emails from the clients for high accuracy and timely deliverables.

amendment which is required for exiting setup.

- Managed customer relations by developing effective communication process
- Supported and aligned efforts to meet business and customer needs