



SARANKUMAR SIVALINGAM

SALES & PROCUREMENT PROFESSIONAL

PROFESSIONAL SUMMARY

Junior level Sales manager specializing in front end business development. Expertise in the area of counter sales and marketing. Knowledge of supermarket management and customer relations management

EDUCATIONAL BACKGROUND

MASTERS IN BUSINESS ADMINISTRATION

Periyar University
2018-2020
Salem, India.

BACHELOR OF SCIENCE

Bharathiyar University
2015-2018
Coimbatore, India

HIGHER SECONDARY

ST. Paul's Higher Secondary
Salem, India

LANGUAGES

- TAMIL
Native Speaker

- ENGLISH
Work Proficiency

ADDRESS:

Periyar Nagar, Ammapet, Salem India.

Contact: +919894428341

Email: saransms4584@gmail.com

CAREER OBJECTIVE:

To become a reliable Sales & customer Executive who will be able to assist the organization towards achieving its mission & goals.

EMPLOYMENT EXPERIENCE:

LILY INTERNATIONAL PVT LTD | MALE, MALDIVES

SALES SUPERVISOR

2021-PRESENT

Understanding customer needs and offer solutions. Recruiting & training new sales representatives. Working with sales team in tracking weekly, monthly and quarterly sales records and performance. Relationship management with customers and in retail chains.

AVS & SAKTHIKAILASH EDUCATION INSTITUTION | SALEM, INDIA

STOREKEEPER

JANUARY 2018-DECEMBER 2020m

Maintaining records of all incoming materials and reconcile with purchase orders. Documenting and resolving any discrepancies on received orders. Ensure accuracy of the facility's inventory system by updating records of physical inventory total receipts. Manage inventory / supplies and ensure they are within the established minimum and maximum levels.

TECHNICAL SKILLS:

- Leadership
- Adaptability
- *Ability to Train
- *Approachable
- *Defining
- *Empathetic

PERSONAL SKILLS:

- Good at finding fast and effective solutions
- Well organized and self-disciplined
- Respectful. Well-mannered and Punctual
- Open for learning new skills which can improve self and organization development