

JINU SANKAR SHAJI , B.Tech (Civil Engineering)

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SOE Membership No. : 2018/53160



OBJECTIVE

Seeking for a position as Civil Engineer in a dynamic company where I can utilize my professional experiences, education and talent and promote an opportunity for professional advancement while making a real contribution to the growth of the company.

PROFESSIONAL EXPERIENCES

Middle East Survey Engineering, Site Engineer (Setting Out & As-Built), Dubai, UAE

JAN 2018- FEB 2020

Jobs and Responsibilities

- Co-ordination and Supervision of Projects.
- Read and Explains Drawings to corresponding supervisors
- Provide technical advice and solving problems on site.
- Ensuring Projects meets the agreed specifications.
- Ensuring safety at site.
- Knowledge in survey equipments and survey works.
- Work in AutoCAD, MS Office

Projects

- RTA ITS 2020 Project
- Road and utility at DIC
- UAE Pavillion Expo2020
- Parking and utility at Dubai South
- E- Fulfillment warehouse project at Dubai South

Aaryas Construction Site Engineer, Kerala, India

JAN 2017- DEC 2017

Jobs and Responsibilities

- Monitored and mainland the project construction schedule on a daily and weekly basis.
- Maintained and enforced good construction standards and quality as per the norms.
- Controlled and monitored the labor, material and equipment expenses.
- Raised and discussed relevant issues at the job site meetings, prepared and issued minutes of all the site meetings.
- Developing, maintaining and administrating the commercial elements of temporary works schedules and associated Sub- Contractors.
- Measurements and valuation of work (on site and from drawings) for Valuations and Final Accounts.

SUMMARY

- **Experience in Project Execution, Coordination.**
- Experience in using software's like **MS Office, AutoCAD 2018.**
- Effective communicator with strong analytical & negotiation skills and organizational abilities.
- Experience in using survey instruments and holds a **valid UAE driving license.**

ACADEMIC CREDENTIALS

- 2016 **B Tech in Civil Engineering** from T.K.M. College of Engineering and Technology, Kollam, Kerala affiliated to **University of Kerala**
- 2012 **Higher Secondary** Education from Sree Narayana Public School, Vadakevila, Kollam.
- 2010 **Secondary School Education** from Sree Narayana Public School, Vadakevila, Kollam.

COMPUTER SKILLS

Softwares handled: Primeavera, Staad Pro, MS Office- MSWORD, MSEXCEL

Drafting Software: AutoCAD

Operating Systems: Windows 98 / XP / Vista/7,8& 10

PERSONAL PROFILE

Sex : Male

Date of Birth : 30th June 1994

Languages known : English, Hindi, Tamil and Malayalam

Marital Status : Single

Nationality : Indian

Passport No. : L7751440

Date of expiry : 10/03/2024

UAE Driving License No. : 3820959

Visit visa no. : 301/2021/77/0457615

Permanent Address : Sajani, Plakkad, Adichanalloor
P.O., Kollam, Kerala

DECLARATION

I hereby declare that the above mentioned information is correct to the best of my knowledge and I bear the responsibility for the veracity of the above mentioned particulars.

JINU SANKAR SHAJI