

Tawfiq Asaad

Mechanical Engineer

Mechanical engineer with more than five years of experience with strong knowledge of technologies, tools. Effective leader with the ability to communicate with multi-functional teams, clients and management.



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Al Ain, Abu Dhabi, UAE

WORK EXPERIENCE

Mechanical Engineer

Abu Dhabi / Injaz National General Enterprises

02/2019 - Present

Achievements/Tasks

- Checking layouts, drawings and surveys detailing key information about job locations and project scopes.
- Documented daily progress, incidents and issue resolutions for accurate site records.
- Surveyed, graded and levelled sites within assigned timeframes.
- Applied troubleshooting ability to create quality solutions.
- Provide advice and solve any on-site problems that occur.
- Monitored team of personnel during work activities for compliance with health and safety requirements.
- Setting targets, objectives and responsibilities for all supervised staff.

Careem Captain

Amman /Careem

02/2017 - 01/2019

Achievements/Tasks

- Delivered outstanding customer care to clients, driving safely and responsibly to maintain customer comfort and security.
- Carried out vehicle checks and organised repairs to achieve timely resolution.
- Delivered customer orders within target timeframes.
- Retained excellent local area knowledge to plan optimal routes.
- Maintained professional appearance and excellent hygiene levels to uphold company reputation.
- Planned routes and schedules to achieve consistent service availability.
- Washed and polished service vehicles to maintain professional appearance.
- Interacted with customers pleasantly and professionally, delivering first-class care and service.
- Used on-board navigation systems to plan journeys effectively, meeting estimated delivery times.
- Demonstrated knowledge of tachographs and driving regulations.

EDUCATION

Mechanical Engineer

Philadelphia University

10/2010 - 06/2016

Amman/ Jordan

SKILLS

Skilled at driving and operating Town Car Sedans, SUV's & Limousines.

Ability to anticipate and address guests service needs.

Good interpersonal, self-motivation and hard work.

Ability to perform job functions with attention to detail, speed, and accuracy.

Plan, schedule, monitor, and work in deadlines.

Ability to follow directions thoroughly.

Excellent map reading skills and communication skills.

• MS Office

UAE Driving License.

LANGUAGES

Arabic

Full Professional Proficiency

English

Full Professional Proficiency