

# JERICO MANONDO CELESTE

Khalidiya, Abu Dhabi, United Arab Emirates

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## Career Objective

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- To obtain a challenging and rewarding career that offers the opportunity to utilize my professional and interpersonal skills for the benefits of myself and the company.

## Qualifications

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- Self-driven who can perform jobs in minimal supervision
- Confident and can communicate people from all walks of life
- Determine and optimistic who visualize things in a clear perspective
- God-fearing person
- Ambitious and persistent in everything I do

## Working Experience

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- **Sales and Marketing Executive**  
Instant Cash FZE, UAE  
Nov 2018 – Present
- **Customer Service Officer**  
Emirates India International Exchange, UAE  
July 2017- Oct 2018
- **Customer Service Consultant**  
Telstra Telecom Powered by Teletech Inc. Philippines  
April 2016 – June 2017
- **Account Relations Assistant**  
Smart Communications Inc, Philippines  
April 2014 – April 2016 (2 year Contract)

## Special Skills

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- Customer service skills
- Excellent communications skills
- Sales oriented person
- Computer Literate

## Personal Information

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**Date of birth:** October 28, 1993  
**Gender:** Male  
**Civil status:** Single  
**Citizenship:** Filipino

## Educational Background

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- **Bachelor of Science in Accounting Technology**  
Saint Vincent's College  
Padre Ramon St., Estaka, Dipolog City, Philippines  
March 2014

## Awards /Achievements

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- **Top Performer Consultant**  
Telstra Powered by Teletech Inc. Philippines  
August 2016
- **Certified Bookkeeper NC III**  
TESDA  
March 2014
- **Academic Scholar**  
Saint Vincent's College, Dipolog City, Philippines  
2011 - 2014
- **Leadership Award**  
Supreme Student Government  
Saint Vincent's College, Dipolog City, Philippines  
March 2014
- **Mr. Campus Personality 2012**  
Saint Vincent's College, Dipolog City, Philippines  
February 2012

## Seminars/Workshops Attended

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- **Seminar on Work Ethics**  
Saint Vincent's College, Dipolog City, Philippines  
January 2014

## Declaration

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I hereby declare that the above mentioned statement is correct and true to the best of my knowledge and belief.