



# Pawan R Jain

## Profile

Competent, resourceful and enthusiastic Chartered Accountant with experience in accounting, finance, audit (statutory, internal, tax, revenue and VAT), direct and indirect taxation. Ability to mingle with different kinds of people. Loves to take decision and execute it.

## Contact Details

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## Qualification

- 2021 **Diploma in IFRS (DipIFR)**  
Association of Chartered Certified Accountants (ACCA)
- 2018 **Chartered Accountant**  
The Institute of Chartered Accountants of India (ICAI)
- 2017 **Bachelor of Commerce (Accounts & Finance)**  
Indira Gandhi National Open University (IGNOU)

## Work Experience

### **Chartered Accountant • Bank of America • Jun 2021 – Present (Industry Secondment)**

- Performing current state assessments, understand the effectiveness of controls, and determine the process risks in the transaction reporting operations.
- Ensure that the transactions are processed as per standard of procedures.
- Review lateness metrics summary across APAC, EMEA, Canada and US.
- Work closely with other team members to build cohesiveness.
- Review data for completeness and accuracy of transactions.
- Work independently, communicate to & challenge the lines of business with the gaps identified in the reporting process, as applicable.

### **Senior Auditor • Ernst & Young (EY India) • May 2019 – Present Senior Auditor • Ernst & Young (EY Qatar) • Dec 2019 – Mar2020 (On Secondment)**

- Handling statutory and tax audits from initiation till concluding the audit of listed and unlisted entities prepared in accordance with Indian GAAP and IFRS for Banking, manufacturing, construction, and trading businesses.
- To prepare audit documents such as preliminary analytical reviews, summary review memorandum, audit report, variance analysis, management representation letter, materiality, understanding the entity and its internal controls, identifying risks and designing the nature, timing and extent of audit procedures.
- Walkthrough of various processes of the business, understanding their internal control in place and documentation of the same. Identification of relevant financial risk of management's internal control and testing those to get a comfort over it.
- Identify best practices on engagements and effectively implement them for the conduct of audit.

**Associate • K L J & Associates (CA Firm) • Dec 2017 – May 2018  
(On Contract)**

**Internship • A K B & Associates (CA Firm) • Apr 2014 – Jul 2017**

- Handling revenue leakage audit of stores of Phoenix Marketcity Mall (Bengaluru).
- Handling Statutory and tax audits of companies, firms and proprietorship in various industries.
- Preparation and filing of TDS & Income Tax Return of Individuals, Firms, HUF, Trust and Companies.
- Representation before the Income Tax Authorities in connection with income tax proceedings.
- Preparation and analysis of Budgets, Projections and variances.
- Performed Stock audits and reporting there on.
- Registration and filing of returns under GST and VAT.
- Preparation of books of accounts of individuals, firm, HUF & companies.



## Significant Achievements

- Received Kudos award for exemplary performance in year 2021.
- Selected to go on industry secondment to Bank of America.
- Awarded with “I am exceptional” in year 2020 by EY.
- Selected to go on secondment to EY Qatar.
- Secured exemption in Financial Reporting & Strategic Financial Management in CA Final.
- Secured exemption in Auditing and Assurance in CA Inter.
- Passed CA Foundation with distinction (89 %) and was district topper.
- Secured cent percent (100%) in Mathematics in class XI & XII board exams.



## IT Skills

- Proficient in use of MS Office (Excel, Word, and PowerPoint)
- ERP : Tally & Maxx Biz
- Taxation : CompuTAX / TDS / GST
- Audit : Canvas & Random



## Traits

- Excellent interpersonal Skills.
- Positive mindset, quick learner and good at multi-tasking.
- Team player, flexible at work and possess quality of an astute.
- Business focused and proactive.
- Focused in setting priorities, meeting deadlines and solution oriented approach for the challenges.



## Other Interests

- Travelling, Surfing google & Listening music.



## Languages Known

- English, Hindi, Marwari, Tamil, & Telugu.



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