

# CURRICULUM VITAE

**KHASIMSAB**

No.28, 8th Cross,  
Maheshwari Nagar.  
Near Maheshwaramma Temple.  
T-Dasarahalli.Bangalore – 560057.

Email-id : Khasim1675@gmail.com

Mob : 6362251569

**Career objective**

To obtain a challenging position that will enable me to use my strong technical & organizational skills and management background to bring about positive change in the work force of a dynamic Automotive Company.

**Work Experience @ Hyundai Dealer**

Organization : Blue Hyundai  
Designation : Service Manager  
Location : Bangalore  
From : 7<sup>th</sup> Nov 2021 to 30<sup>th</sup> Aug 2022.

**Work Experience @ Monitou backhoe Loader and Mahindra Tractor Dealer**

Organization : Ontrack Ventures India Pvt Ltd  
Designation : Business Head (Sales & Service)  
Location : Bangalore  
From : 20<sup>th</sup> Nov 2020 to 30<sup>th</sup> Oct 2021

**Work Experience @ Maruti Suzuki Dealer**

Organization : Pratham Motors Pvt Ltd (Served 17+ Years )  
Designation : Service Manager  
Location : Rajajinagar, Bangalore.  
From : 1<sup>st</sup> April 2003 to 15<sup>th</sup> Nov-2020.

**Roles& Responsibilities:** Process control and improvement through countermeasure implementation, manpower development & training, workshop operations planning and execution, complaints control etc.

**Detailed activities are :**

- Ensuring all customers vehicles are completed for delivery at the time promised.
- Reducing the vehicles carry over to increase workshop efficiency.
- Analyses repeat jobs (internal and customers reported) and implement countermeasures for improvement.
- Contribute to efficient service operations by reducing the causes of idle time and job stoppages.
- Ensuring continued dealership profitability through correct loading of the workshop, based on service capacity and manpower productivity.
- Monitoring job quality through quality control inspections, reports & complaints (PSF/General).

- Ensured accurate recording of labour billed with respect to time taken.
- Submitted timely and accurate warranty claims in line with the warranty policies & procedures.
- Recouncelling warranty payments against the warranty ledger & monitoring goodwill warranty cases.
- Maintaining storages, forwarding and disposal of replaced warranty parts in line with the MSIL warranty guidelines.
- Organized camps/customer meets to enhance customer satisfaction.
- Ensuring that the workshop operation meets the requirements of the local environmental authorities.
- Understanding & implementation all MSIL warranty policies and procedure manual and other policies.
- Actively follow-ups on all Recall Campaigns as instructed by MSIL.
- Training of the workshop staffs as per requirement.

### **Other Experiences**

Designation : **Service Advisor**

Organization : Top Gear (Maruti Authorized Service Station)

Location : Bangalore

From : Jan 2000 to March 2003.

Designation : **Technician**

Organization : RNS Motors

Location : Bangalore

From : 1<sup>st</sup> Oct 1998 to Dec 1999

### **Educational Qualification**

SSLC-

PUC- Science

DAE (Diploma in Automobile Engineer)

### **Personal information**

Date of Birth : 01.06.1974

Father's name : Sharif Sab

Nationality : Indian

Gender : Male

Marital Status : Married

Languages Known : English, Kannada, Hindi

Permanent Address : No.28, 8<sup>th</sup>cross, Near Maheshwrammma Temple, Maheshwari Nagar.  
, T Dasarahalli, Banglore - 560057

### **Declaration**

I hereby confirm that all the details provided above are true to best of my knowledge.

Place : Bangalore

Date :

Yours Sincerely,  
Khasim Sab