

Chathumi Navodi Jayasinghe
No:35D, Mabima, Makewita, Ja-ela.

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076 3547710

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OBJECTIVE

To excel in a prestigious organization and to play a dynamic role there, in achieving its goals & objectives, through my education, capabilities and talents.

PERSONAL DETAILS

- Name in full : Chathumi Navodi Jayasinghe
- Date of birth : 31st December 1993
- Sex : Female
- Civil Status : Married
- Nationality : Sri Lankan
- NIC No : 938663475V
- Religion : Buddhism

QUALIFICATIONS

Academic Qualifications

G.C.E (Ordinary Level) – 2009

<u>Subject</u>	<u>Grade</u>
Mathematics	A
English	A
Business Studies	A
Buddhism	A
Drama	A
Sinhala	B
History	B
Science	B
Home Science	B

G.C.E (Advance Level) – 2013

<u>Subject</u>	<u>Grade</u>
Biology	C
Chemistry	S
Physics	S
General English	C

PROFESSIONAL QUALIFICATIONS

- 2010 : National Certificate in Computer Application
Computer Resource Center
Senarath Paranavithana National School
Udugampola
- 2013 : Followed KET (Key English Test)
ESOL Examination
Affiliated by the University of Cambridge
- 2014 : Enrolled for the External Degree
B.Sc. (Business Management & Administration Degree)
Sri Jayawardhanapura University

Computer Literacy :

Microsoft Word
Microsoft Excel
Microsoft PowerPoint

WORK EXPERIENCE

- 08 months work experience as a Trainee Merchandiser at Polytex pvt. Ltd, Ekala
- 01 year work experience as a Trainee Merchandiser at Queens Work Wear, Kandana
- 10 months work experience as a Coordinator in merchandising & Planning department at Vouge Tex Pvt Ltd
- 3 ½ years work experience as a Business Promotion Executive at SKD Manufacturing (pvt) Ltd.
- 02 months works experience as a Receptionist and Coordinator in Academy of Saloon Sussi & Bridal House.

NON-RELATED REFEREES

- | | | | |
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| (1) | Rev. Nebadagaswewa Sirisumana Thero
Chief incumbent
Mabima Vidyadeepa Pirivena
Phone # : 033-2225309 | (2) | Dr. Kalani Biyagama
No 10/A
Mabima, Makewita
Phone # : 033-2225230 |
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I do hereby certify that the above particulars by me are true and accurate to the best of my knowledge.

Chathumi Jayasinghe

Date :15/07/2021