



## **SANTHI M S**

TC 17/1426, No.71

Mythri Nagar, Poojappura

Thiruvananthapuram – 695012, Kerala

+91 9846314339

E-mail – santhi.suseelan@gmail.com

### **Objective**

Seek a challenging career in a growing company with a competitive and challenging environment and utilize my experience and education to its full potential.

### **Executive Summary**

5+ Years Experience In Customer Service

Good team player with strong organizational and motivation skills

Optimistic and firm belief in God, and a fast learner

### **Professional Experience**

#### **Company :**

#### **Company Profile :**

#### **Kerala State Chalachithra Academy**

The objectives and functions of the Academy are: To help Government in the formulation of policies connected with film and television related activities, To set up a film and video archive, To set up a Directorate of Film Festivals, To manage and distribute State Award for films and video programmes, To set up an Audio Visual Library for the public, To function as a link between the Government and film industry, To evolve a financial mechanism to support films having aesthetic and social importance, To extend promotional support to makers of good films and TV/Video programmes, To advice the Government to set up a Film and Television institute in the State and to start a State Television channel, To plan and execute specific films and television activities with the co-operation of KSFDC and C-DIT,

#### **Designation :**

#### **Period :**

#### **Job Profile :**

#### **Facilitator**

September 2018 – December 2018

Deligate facilitator for Internatioinal film festival of Kerala 2018.

#### **Company :**

#### **Company Profile :**

#### **Designation :**

#### **Period :**

#### **Job Profile :**

#### **Royal Insurance and Financial Services**

An insurance company dealing with both life and general insurance claims.

#### **Co-ordinator - Claims**

April 2018 – August 2018

Handling insurance claim settlement for customers. Clarifying customer's queries and complaints

#### **Company :**

#### **Company Profile :**

#### **Bharti Airtel Ltd**

Airtel comes to you from Bharti Airtel Limited, India's largest integrated and the first private telecom services provider with a footprint in all the 23 telecom circles. Bharti Airtel since its inception has been at the forefront of technology and has steered the course of the telecom sector in the country with its world class products and services. The businesses at Bharti Airtel have been structured into three individual strategic business units (SBU's) -Mobile Services, Airtel Telemedia Services & Enterprise Services.

#### **Designation :**

#### **Period :**

#### **Job Profile :**

#### **Customer Relationship Manager**

June 2014 – March 2018

Handling Collection & Retention for South Kerala.

Handling Corporate and Individual Customers.

**Educational Qualifications**

**B A Malayalam, (Course Completed)**

**Personal Details**

<b>Name :</b>	Santhi M S
<b>Father's Name :</b>	Suseelan N
<b>Date of Birth :</b>	27.05.1983
<b>Nationality :</b>	Indian
<b>Gender :</b>	Female
<b>Marital Status :</b>	Married
<b>Religion:</b>	Hindu

**Languages Known**

<b>English</b>	Read / Write / Speak
<b>Hindi</b>	Read / Write / Speak
<b>Malayalam</b>	Read / Write / Speak
<b>Tamil</b>	Speak

**Declaration**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

**( Santhi M S )**