

Mohammed Irshad CM
Electra Abu Dhabi, UAE

Mobile: +971564292268

Email: mhdirshacm11@gmail.com



OBJECTIVE

To make a sound position in corporate world and work enthusiastically in team to achieve goal of the organization with devotion and hard work. To succeed in an environment of growth and excellence and earn a job which provides me job Satisfaction and self development and help me achieve personal as well as organization goals

EXPERIENCE

Accountant

New Royal Furniture, Banashankari, Bangalore, India (May 2018 – April 2020)

- 2 year of experience in handling General accounts, Receivables, Auditing & Reconciliations in India.
- Day to day management of Cash Application from reporting perspective for internal and Client end.
- Account reconciliation for client.
- Identifying payments and work with applications team to apply the payment.
- Reconcile and regular follow up on open cash exception, partially allocated and aged items.
- Performing Credit Card Payment & performing all the necessary activities which are required For Cash Apps process.
- Proficient Accounts Associate at One of the Forbs listed US based Multinational Corporate.
- Expert in Quick Book, Tally ERP 9 & MS Office suites.
- Collating, checking and analyzing spreadsheet data.
- Preparing reports, commentaries and financial statements
- Expert in accounts maintaining and follow up strategies with strong communication and presentation skills.
- Strategic, logical and reliable; enjoy the challenge of resolving long term issues and influencing revenue positive outcome.
- Enjoy opportunity to think “outside the box” deriving new solutions to old problems through strategic information gathering, data collection and comprehensive security.
- Expert in monitoring and tackling obstacles, resolving issues related to operational and system errors.
- A committed team player, with leadership ability, who uses high standards of communication skills to establish positive interpersonal relationships, willing to assimilate and apply new work procedures.

Education

- GRADUATE in Bachelor of Computer Application (BCA) University of Mangalore.
- Pre-University from University Education Board, Karnataka. (Commerce)
- Secondary School (SSLC) from CBSE Board Delhi.

Technical and Accounting Skills

MS Office(EXCEL, WORD, POWERPOINT, OUTLOOK), Tally ERP9 , Foreign Accounting, Quick Book, Organization and attention to detail, Analytical and Problem Solving Skill, Time Management, Typing Speed 30+ WPM with Accuracy and Strong Communication Skills.

PERSONAL PROFILE

Nationality	: Indian
Passport Number	: T2606561
Status	: Single
Driving licence	: Yes (Indian)
Languages Known	: English, Hindi, Malayalam, Tulu and Kannada
Visa Status	: Visit Visa (Valid till August 2021)

I hereby confirm that all the information furnished above is true and correct. I shall show sincerity and dedication in my work, which will prove to be honest and hard work.

Mohammed Irshad CM