

ABDUR REHMAN

STOCKER / STOREKEEPER

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Najma Doha Qatar

SUMMARY

Reliable and detail-oriented Stocker and Storekeeper with 3 years of experience in fast-paced hypermarket environments. Skilled in inventory management, stock replenishment, and maintaining organized storage areas. Proven ability to work efficiently under pressure, support smooth store operations, and deliver excellent customer service. Strong knowledge of stock control systems and safety procedures.

SKILLS

- Inventory Management
- Stock Replenishment
- Warehouse Organization
- FIFO/LIFO Stock Rotation
- Shelf Stocking & Merchandising
- Barcode Scanning & Labeling
- Product Receiving & Inspection
- Storekeeping Records & Documentation
- Team Collaboration
- Time Management
- Customer Service
- strong knowledge of Computer & POS System

PROFESSIONAL EXPERIENCE

- STOCKER / storekeeper** 2022 TO 2023
HBK HYPER MARKET
- Received, inspected, and organized incoming stock and deliveries.
 - Maintained accurate inventory records and stock levels.
 - Stocked shelves and sales areas following merchandising standards.
 - Ensured proper product rotation (FIFO) and removed expired/damaged items.
 - Kept storage and display areas clean, safe, and well-organized.
 - Assisted customers with product location and basic inquiries.
 - Coordinated with team members to support smooth daily operations.
 - Conducted regular stock audits to minimize losses and discrepancies.
 - Operated barcode scanners and inventory software for tracking.
 - Supported loading/unloading processes and ensured timely stock replenishment.

EDUCATION

- ISLAMIA COLLEGE UNIVERSITY (intermediate)**
- COMPUTER SCIENCE GRADE A+

CERTIFICATIONS

- DIPLOMA IN PROFESSIONAL ENGLISH LANGUAGE** (2023-2024)
THE UNIVERSITY OF SPOKEN (USECS)
- MICROSOFT OFFICE CERTIFICATION (MOS)** (2021_2022)
THE UNIVERSITY OF SPOKEN (USECS)

LANGUAGES

ENGLISH URDU

