

JAMSEER CHATHOTH

Dubai UAE

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Career Objective

Utilize the opportunities available to secure a promising, successful and challenging career by working in a creative environment, where I can apply my knowledge to the best of my ability, thus contributing towards organizational goals, which will help me explore myself fully, realize my potential and to help in the progress of the organization

Experience

- **Day Touch Traders LLP** **01/06/2019 to 30/06/2020**
Poonoor, Calicut Kerala
Designation –Assistant Accountant
- **Stepping Stone Accounting Consultancy** **19/07/2018 to 23/03/2019**
East Nadakkavu, Calicut Kerala
Designation –Assistant Accountant

Academic Records

Course	Board / University	Subjects
DEGREE	Calicut University	BCOM(Bachelor of Commerce)
PLUS TWO	HSE, Govt. of Kerala	Commerce
SSLC	Kerala Board	General

Profession Qualification

Completed PG Diploma in Indian & Foreign Accounting (PGDIFA) from IPA Kerala

Computer Skills

- Basic computer Knowledge
- Advanced Tally .ERP 9.
- MS Office (word,Excel,Powerpoint)

Attributes

- ❖ Good Interpersonal Skills
- ❖ Creative and Spontaneous
- ❖ Hardworking and Dedicated
- ❖ Organized efficient and precise with strong communication

Job Responsibilities

- ❖ Maintains financial records for subsidiary companies by analyzing balance sheets and general ledger accounts
- ❖ Reconciles general and subsidiary bank accounts by gathering and balancing information.
- ❖ Provides financial status information by preparing special reports; completing special projects
- ❖ Corrects errors by posting adjusting journal entries.

Hobbies

- ❖ Sports activities
- ❖ Browsing

Personal Details

Date of Birth	:	14/04/1998
Sex	:	Male
Marital Status	:	Single
Father's Name	:	Abdul Majeed
Nationality	:	Indian
Passport No	:	U3680990
Visa status	:	Visit visa
Languages	:	
Read	:	English, Malayalam,
Speak	:	English, Malayalam & Hindi

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge and belief.