



**SAIFUDDIN SYED**  
**MECHANICAL ENGINEER**

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Mob: +971 56 478 1441.

**KEY TECHNICAL SKILLS:**

Project Supervision & Execution  
Man Power Management  
Auto Cad  
Hourly Analysis Program (HAP)(Basic)  
McQuay Duct Sizing

**PERSONNEL PROFILE**

Nationality : INDIAN  
Languages Known: English, Hindi, Urdu,  
Telugu and Kannada.

**QUALIFICATIONS:**

B.Tech Mechanical Engineer  
JNTU Hyderabad, India.

**EXPERTISE (EXECUTION):**

Commercial & Residential Projects.  
Heat Ventilation Air Conditioning system.  
Plumbing & Water Supply System.  
LPG System.  
Fire Fighting System  
Lifts, Pools

**MEMBERSHIPS:**

TRAKEES Yellow – MEP  
DCD Delegate License  
Society Of Engineers

**EXECUTIVE PROFILE:**

An Mechanical Engineer with B.Tech degree in Mechanical Engineering from JNTU University in India; with overall 7+ years of experience as in United Arab Emirate and India; with expertise in Site Inspections, Site Execution, Quality Checking, Reviewing of Shop drawings and Material Submittals (As per the Authority regulations and Project requirements) and Procurement of MEP Building services such as HVAC, Plumbing, Water Supply, LPG, Irrigation and Fire Fighting System.

**CAREER PROGRESSION:**

**1. Employer Name:** Kaizen Architects & Engineers.

Designation : **Mechanical Engineer**

Period : **Aug 2017 to present**

**KEY RESPONSIBILITIES: (KAE): -**

- ❖ Check the inspection test plan and check list prior to work inspection.
- ❖ Inspecting the Delivered Materials at site to make ensure that the delivered materials are as per the approved material submittal.
- ❖ Check work orders, inspections manuals and drawings to determine inspections and test procedures.
- ❖ Executes the specific inspections for to ensure the work quality that contractor carried out the works as per approved shop drawings and authority regulations.
- ❖ Daily routine site visits for to check the work if not maintain the work quality as per authority regulations, Client and Consultant requirements issuing of site instructions and NCR.
- ❖ Checking and analyzing of Variations claimed by Contractors.
- ❖ Checking monthly invoices from contractor as per the work completed at site.
- ❖ Checking weekly & monthly progress reports from contractor.
- ❖ Reviewing of Mechanical and Plumbing Shop Drawings, as per the Design & approved authority regulations and forward to senior for final approval.
- ❖ Reviewing the MEP Co-ordination Drawings and Technical Material Submittal as per the approved Project Specifications & Authority Regulations and forward to Senior for final approval.
- ❖ Checking Log Sheets for Drawings, Material Submittals and Site Instructions on weekly basis.

- ❖ Checking Method of Statements and all kinds of Certificates for Technical Material Submittal.
- ❖ Meetings with Client to full fill their requirements.
- ❖ Doing testing and commissioning with contractor and specialized contractors for every mechanical and plumbing systems.
- ❖ Checking Warranty & guarantee Certificates for all the Equipment's and Systems.
- ❖ Reviewing of final As Built Drawings and Operation and Maintenance Manuals.

### **KEY PROJECTS: - (KAE)**

- ❖ **Mr. Abdul Razaq Ali Hassan Al Zarooni, 2B+G+1P+1M+20F Hotel Apartment Building** with a Project Value Of **124 million AED**, on Plot No. BB-A06.030 (346-612), **Business Bay-Dubai**.
- ❖ **Mr. Abdul Razaq Ali Hassan Al Zarooni, UG+G+8F+R- Residential Building** with a Project Value of **50 million AED**, on Plot No. 416-8151, **NAD AL HAMMAR, Dubai**.
- ❖ **Mr. Ahmed Al Zarooni, UG+G+2P+9F+R(HC) -Residential & Commercial Building** with a Project Value of **70 million AED** on Plot No. 245-0750, **Muhaisnah 4th, Dubai**.
- ❖ **Mr. Abdul Aziz Ahmad Al Zarooni , UG+G+6F+R-Residential Building** with a Project Value of **20 million AED** on Plot No. 416-8027, **NAD AL HAMMAR, Dubai**.
- ❖ **Mr. Maher Ahmed Ali Al Zarooni, G+M Warehouse** on Plot No. TP030204, **TECHNO PARK, Dubai**.
- ❖ **Mr. Ahmed Al Zarooni, G + 3P + 11 +Roof (H.C)** on Plot No 326-2973, **Al Jaddaf Dubai**.
- ❖ **Mr. Ahmed Al Zarooni, G + 3P + 10 +Roof (H.C)** on Plot No 326-0971, **Al Jaddaf Dubai**.

### **CAREER PROGRESSION:**

**2. Employer Name:** Modern Building Contracting Company LLC. (MBCC), Dubai

Designation : **MEP CO-ORDINATOR**

Period : Mar 2017 to Aug 2017

### **KEY PROJECTS: - (MBCC)**

- ❖ **RIAH TOWER 3B+G+2P+17F+2 Penthouse+R+UR -Commercial & Residential Building** with a Project Value Of **166 million AED, Culture Village Al Jaddaf Dubai**.
- ❖ **Dubai Properties, UG+G+2P+10+R+UR- Commercial & Residential Building** with a Project Value of **65 million, NAD-AL-HAMMAR, Dubai**.

### **KEY RESPONSIBILITIES: (MBCC): -**

- ❖ Execution of Mechanical Work as Per Specification & Drawing.
- ❖ Checking Pump Head and Fan Static Pressure Calculations Prior to submit to Consultant Review.
- ❖ Regularly provide the project status to the Consultant and Client
- ❖ Helping AutoCAD draughtsman to prepare Shop & As built drawings for consultant's Approval.
- ❖ Checking the materials submittals before submitting it to the consultant for final approvals.
- ❖ Following up with consultant for timely approval of Technical Material Submittals.
- ❖ Requesting the required Materials as per the Approved Technical Submittals.
- ❖ Taking the Pre-installation Materials Inspection approvals from consultant.
- ❖ Maintaining the Inventory of materials as per the site situation and requirement.
- ❖ Assigned the works as per the schedule to the subcontractors.
- ❖ Raising the Inspection for the completed work for final approvals from consultant.
- ❖ Coordinates the works with the other civil services.
- ❖ Attending the site progress and coordination meetings with consultant & client.
- ❖ Be a part of Project inspection for the final Authority Approvals.

- ❖ Coordinating with all the sub-contractors regarding their services for proper co-ordination.
- ❖ Attending the commissioning of MECHANICAL Equipment's.
- ❖ Checking the Material submittals, RFIs & Site LOG SHEETS for weekly submissions to Consultants.
- ❖ Preparing the Weekly and monthly Work Progress Report.
- ❖ Preparation of Monthly payment invoices and billings for submission to Consultants.
- ❖ Meeting consultants, clients and understanding their requirements for improvement in Project.
- ❖ Hands-on experience in quantity take off & estimation of items like ducting, piping, valves etc. so as to cross check with the Bill of Quantities (BOQ)
- ❖ Submission of offer and timely follow up with Consultants.
- ❖ Updating Bill of Quantities for Variation Orders complying with the Eng. Specs. Of the Client.
- ❖ Ability to develop contacts & negotiate with Subcontractors, Consultants & Vendors
- ❖ Coordinates with design department for HVAC duct Layouts and sizes.

### **CAREER PROGRESSION:**

**3. Employer Name:** Golden Square Engineering Consultants, Dubai.

Designation : **Mechanical Engineer**

Period : Jan 2015 to Feb 2017

### **KEY PROJECTS: - (Golden Square Engineering Consultants)**

- ❖ Project No. G1429, **Al Ghurair Properties, B+G+7+R-Residential Building** with a Project Value Of **48 million AED**, on Plot No. 317-455, **Mankhool Dubai**.
- ❖ Project No. G1411, **Abdulla Khaleefa AL Muhairi, B+G+2+R- Offices & Showroom Building** with a Project Value of **22 million 834 Thousand 222 Dirhams**, on Plot No. 614-325, **Ras Al khor Ind. 3**, Dubai.
- ❖ Project No. G1441, **Falaknaz, 2B+G+8 typ+9(HC) +R-Residential & Commercial Building** with a Project Value of **60 million AED** on Plot No. 247212, **Al Qusais Ind. 3rd**, Dubai.
- ❖ Project No. G1404-09, **Al Jaddaf, 3B+G+12+R-Residential & Commercial Building** with a Project Value of **85 million AED** on Plot No. 3265632, **Al jaddaf**, Dubai.
- ❖ Project No. G1434, **API Residential Building (7 Nos.), G+4+Roof** with a Project Value of **114 million AED** on Plot No. 631141 6731142 6731136, **Arjan**, Dubai.
- ❖ Project No. G1524, **Al Asmawi 8 Ware Houses Buildings**, with a Project Value of **8 million AED** on Plot No. 6140352, **Ras Al Khor. Industrial 3rd**, Dubai.
- ❖ Project No. G1304-02, **Belhasa Driving Centre, B+G+2+R Commercial Building** with a Project Value of **44 million AED** on Plot No. 359-984, **Al Quoz-4 Ind**, Dubai.
- ❖ Project No. G1520, **Belhasa Workshop, G+M** with a Project Value of **5 million AED** on Plot No. 416-6460, **Nad Al Hammar**, Dubai.
- ❖ Project No. G1304-03, **D7- BurjView, B+G+6+Service Roof** with a Project Value of **40 million AED** on Plot No.673-1298, **Al Barsha South 3<sup>rd</sup>**, **Arjan**, Dubai.

### **KEY RESPONSIBILITIES: (GSE): -**

- ❖ Checking the Mechanical Shop Drawings for approval as per the Design & Authority approved drawings.
- ❖ Checking the MEP coordination Drawings for approval.
- ❖ Checking the Technical Material Submittal for approval as per the project specifications & Authority Requirements.
- ❖ Checking all kinds of certificates for Technical Material Submittal.

- ❖ Inspecting the executed works as per approved shop drawings for approval.
- ❖ Inspecting the Delivered Materials at site as per approved Technical Material Submittals.
- ❖ Replying to RFI's for contractor's query.
- ❖ Checking daily, weekly & monthly progress reports from contractor.
- ❖ Meetings with client to full fill their requirements.
- ❖ Meetings with contractors for checking the weekly & monthly works at site.
- ❖ Checking the Warranty & guarantee Certificates from Contractor for all the used Equipment's.
- ❖ Checking the As Built Drawings from Contractor are as per the site execution works.

#### **CAREER PROGRESSION:**

**4. Employer Name:** ZOH Air Engineering Co, Hyderabad, India.

Designation : **Mechanical Engineer**

Period : Mar 2014 to Sep 30, 2014. (Internship)

#### **KEY RESPONSIBILITIES:**

- ❖ Managing, monitoring, and interpreting the contract design documents supplied by the Consultant/Architect.
- ❖ Day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors.
- ❖ Study of Drawing and guidance to foreman for implication of same at site and ensuring quality works from the contractor.
- ❖ Planning daily activities as per master program & prepare daily progress report (DPR).
- ❖ Co-ordination with different agencies in order to process work without delay.
- ❖ Preparation of check list before execution of work.
- ❖ Reporting to Sr. Site Engineer.

#### **DECLARATION:**

I hereby declare that the above-mentioned information is true to the best of my knowledge.