

# CURRICULUM VITAE



**MATHEW VARGHESE**

## PERMANENT ADDRESS

KOTTAKKATTETHU HOUSE,  
MUNDA POST,  
AASHARIPOTTY ROAD,  
NILAMBUR VIA,  
MALAPPURAM DIST, KERALA  
INDIA - 679331

## PERSONAL DETAILS

DATE OF BIRTH : 27/09/1997  
NATIONALITY : INDIAN  
GENDER : MALE  
MARITAL STATUS : SINGLE  
DRIVING LICNESE : INDIAN

## LANGUAGE KNOWN

### To Read & Write

- ENGLISH
- MALAYALAM
- HINDI

### To Speak

- ENGLISH
- MALAYALAM
- TAMIL

## MATHEW VARGHESE

Mobile : +91 859 290 7916 (IND)  
Email : mathewsijin007@gmail.com

## CAREER OBJECTIVE:

Seeking a challenging position that gives me an opportunity to prove my creativity and combine my skills talents with my immense desire for knowledge and experience , and thereby to equip myself as good competitor by utilizing the resource to the full extend and become an asset to the organization.

## EDUCATIONAL QUALIFICATION

Qualifcation	Board/U niversity	Name of Institution	Year
SSLC	General Education	MTHSS, Chungathara, Malappura Dist	2014
Plus Two	Higher Secondary	GHSS Edakkara, Malappuram Dist	2016
Degree (B.com – Taxation)	Calicut University	Fathima Arts and Science College, Moothedam, Malappuram Dist	2019

## TECHINICAL QUALIFICATION

Qualifcation	Board/University	Year
Diploma In Co-operative Accounting and Taxation	Pass Corporate Accounts Training	2020

## SKILLS

- Good analytical and strong problem solving skills.
- Ability to perform other physical strenuous work.
- Good commercial awareness.
- Effecive communication skills.
- Good Negotiation skills.
- Good organization skills.
- Sincere approach in duties and responsibilities.
- Ready to work under pressure.
- Process excellent motivation and leadership skills.
- Willingness to use new techonologies to the desired standard.

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## **PROFESSIONAL KNOWLEDGE**

- SAP (FI/CO, B1 AND MM)
- TALLY ERP 9.0
- QUICKBOOK
- PEACHTREE
- MS OFFICE (WORD, EXCELL)

## **WORKING EXPERIENCE**

- Worked as a Account Staff with **PASS CORPORATE SERVICE PVT LIMITED , KOCHI, ERNAKULAM** from May 2019 to January 2020.

## **STRENGTHS**

- SELF CONFIDENCE , HONEST, SINCERE AND HARDWORKING .

## **DECLARATION**

I, **MATHEW VARGHESE** hereby declare that the above statements made by me in this application and the documents proceeded in support are true to the best of my knowledge and belief.

Place :

Date :

**MATHEW VARGHESE**