

# Curriculum Vitae

## PERSONAL INFORMATION



## Mohammed Alhassen Abdallah Osheik

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Sex Male | Date of birth 01/01/1989 | Nationality Sudanese

## WORK EXPERIENCE

### Office Manager

- Participates in laying the foundations for maintenance of distribution stations
- Participates in preparing specifications for distribution stations
- It receives the stations after receiving the installation
- It analyzes faults and develops optimal solutions for them
- Participates in negotiating with supplier companies
- It seeks to create a close relationship with the relevant parties

### Customer Service Center Manager

- Supervising the response and inquiries regarding work services, procedures and systems
- Supervising coordination with the competent authorities in the Ministry in order to study and address issues of communications and suggestions
- Supervising the follow-up of what has been done regarding the transactions referred to the competent authorities at the Ministry in preparation for responding to their owners
- Supervising the determination of the administration's needs of manpower, equipment and materials, and working to provide them

### Sales Executive

- I worked in the sale of electrical and electronic equipment
- Upscale dealing and respecting for customer in providing sales services
- Supervision and coordination between agent, suppliers and company management

### Real estate broker

- Real estate brokerage in the sale of real estate in Sudan
- Real estate brokerage in the purchase of real estate in Sudan
- Real estate broker in renting out real estate
- Appraisal and appraisal of real estate
- Cooperating and coordinating with real estate offices in selling and buying offers

### Electrical engineer ( maintenance and operation engineer )

- Sudanese Electricity Distribution Company LTD, Kassala (Sudan)
- operations and maintenance of switchgear in the distribution substations 33KV/11KV
- Turn on the ring switch in the network
- Repair of cables in a network medium and low voltage
- I contribute to the development of studies to resolve bottlenecks 33KV/11KV
- Participate in the periodic assessment of occupational safety and health risks

### Safety and Health Supervisor

- Make a risk assessment for the site, the place in it, or the facility
- Developing a plan to implement the prevention program from these expected risks
- Developing an awareness plan and training workers to implement the prevention plan
- Supervising and permanent follow-up on the implementation of the previous plans

## EDUCATION AND TRAINING

18/09/2007–18/09/2012

### Electrical PowerEngineering

International University Of Africa, Khartoum (Sudan)

Degree of Bachelor of science (Honors) in Electronic and Electrical Engineering (Electrical Power Engineering) from Faculty of Engineering.

## PERSONAL SKILLS

### Communication skills

-During my work I train and qualify new engineers as well as university students  
-Administrative leadership, where I trained during the university and now gained knowledge of the art of leadership and how to manage the team and motivate and gain respect

### Organisational / managerial skills

Excellent organizational and prioritizationskills

### Mother tongue(s)

Arabic

### Foreign language(s) English

### Job-relatedskills

-Good command of safety now supervisor of HSE in the administration  
- Great harmony with colleagues.  
-Ability to work under pressure

### Digital skills - Self-assessment grid

- Proficiency in Microsoft Office.
- Proficiency in Internet.

### Otherskills

Trainer in the field of first aid and provide service in the neighborhood and work for colleagues whenever required

**Drivinglicence** B from Sudan

## ADDITIONAL INFORMATION

### Courses

NEBOSH IGC1 ,1GC3 The National Examination Board in Occupational Safety and Health 2 February 2016 England

IOSH Managing Safely Institution of Occupational Safety and Health in association with RRC International 16 September 2015 England

Safety Supervisors Training &Integrated Development Center (Um Haraz)  
From 7 April to 11 April 2019 Sudan khartoum

Training in Danvodio Contracting Company Sahel & Shraa Tower From 9 March to 24 April 2014 Sudan Khartoum

Training in leadership and management skills 1 July to 13 2009 Sudan Khartoum university of Africa

Training in the art of dealing with the public 1 to 7 February 2015 Sudan Khartoum

Testing and commission in substation Exemplar Center for Engineering Training and career Development From 22 to 28 July 2018 Sudan Khartoum