



Subhash Kaitheri Madathil

Logistic Coordinator- Oil Industry

An executive MIB graduate from Rathinavel Subramaniam College of arts and science. Result-driven professional with proven management experience. Accomplished in determining most optimal operational practices, achieving all objectives and ensuring smooth operations.

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Kuthuparamba, Kannur

Mob: 6282350744

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EXPERTISE

Time Management

Team work

Verbal & Written communication

Leadership

Multitasking

Inventory

Public Speaking

Coordination

Supply Chain Management

Negotiation

PROFESSIONAL EXPERIENCE

LOGISTIC COORDINATOR

Tristar Group (Agility logistics)

Jebel Ali, Dubai

September 2017 –Present

Achievements

- Facilitate the shipping of products from one place to another
- Arrange transportation, schedule staff, and orchestrate deliveries to meet customer demand with little to no delay.
- Receives products and coordinate delivery
- Prepare loads for the shipment
- Takes steps to avoid quality control issues
- Makes sure warehouse capacity is kept at the optimal levels
- Manages activities throughout the orders fulfilment and transportation cycle to make sure established deadlines are met
- Oversees inventory of goods and vehicles
- Continuously reviews freight costs, transportation rates
- Streamlines shipping and transportation processes

ACCOUNT OPERATIONS EXECUTIVE

Tristar Transport LLC(Agility logistics)

Jebel Ali, Dubai

September 2015 –2017

Achievements

- Strategically manages warehouse in compliance with company's policies and vision
- Oversees receiving, warehousing, distribution and maintenance operations
- Initiates, coordinates and enforces optimal operational policies and procedures
- Adhere to all warehousing, handling and shipping legislation requirements
- Maintains standards of health and safety, hygiene and security
- Manages stock control and reconcile with data storage system
- Liaises with clients, suppliers and transport companies
- Produces reports and statistics regularly

ASSOCIATE EXECUTIVE (MATERIAL MANAGEMENT)

Veekesy Sandals Pvt. Ltd.,

Karnataka, India

September 2014 –2015

Achievements

- Collects requirements from the production department and designs specifications for the raw material
- Supervises the inventory available and generates monthly inventory report to be presented to the higher officials
- Identifies the reason for the extra consumption of the raw material by collecting information from the production department
- Identifies the emergency requirements of the materials and arranges supplies for the same
- Answer the questions of senior executives and directors of the company

CORE COMPETENCIES

- Oracle
- SAP
- Orbit
- Exceed

FIELDS OF INTEREST

- Logistics
- Sales & Marketing
- Customer Service

ADDITIONAL QUALIFICATION

- Diploma in Advanced Multimedia with 3D Graphics and Visual Effects
- MS - Office

REFERENCES

Mr. Rajeev Tunoly
Warehouse manager
Tristar Transport LLC (Agility logistics)
+9715668226240

Mrs.Nirmala
Dept. Head of Commerce
Rathinavel Subramaniam College
+919865839836

PERSONAL DETAILS

- Date of birth : 05/12/1989
- Nationality : Indian
- Marital Status : Married
- Driving license : M/C with gr & LMV
- Languages Spoken : English, Hindi, Malayalam and Tamil

DECLARATION

I hereby declare that the above furnished information is true as per my knowledge and belief.



Subhash Kaitheri Madathil