



ALI AKHTAR

PERSONAL

Name	Ali Akhtar
Nationality	Pakistani
Languages	Urdu, English
Religion	Islam

CONTACT

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REFERENCES

Available upon request

Links

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Summary

Experienced Prepress Manager with a demonstrated history of working in the retail industry. Skilled in Graphics, Logo Design, User Experience, Pre-press, and Digital Printing. Strong arts and design professional with a CCNA-CCNP-CCVP-MCSE focused in Network and System Administration/Administrator from Corvit Systems.

Work

2018

Pre Press Manager / Site Controller

Jamalon Creative Authority

- Lead the team to ensure all printed signage, e.g. weekly price/item signage, corporate initiatives, store support collateral etc. is produced accurately, on budget and distributed in a timely manner
- Establish and manage total department budget
- 4 years management experience
- 11 years printing process experience
- Working knowledge of screen, digital and offset printing
- Knowledge of Apple Operating Systems
- Strong communication/interpersonal skills with all levels within the company
- Advanced level PC skills (Microsoft Office Suite)
- Utilize project management Marketing platform (Work Front) to successfully manage projects
- Intermediate accounting skills
- Able to handle multiple priorities

2017

Pre Press Supervisor

Jamalon Creative Authority

- Manage work pertaining to electronic and traditional prepress functions.
- Schedule the work flow through the department to assure efficiency and cost control. Make work assignments, give instructions pertaining to job and answer questions personnel have about their work.
- Work with other managers in planning efficient prepress production.

2017

Job Finalizer/Graphic Designer

Al Ghurair Printing and Publishing U.A.E

- Worked under tight deadlines in high pressure environment with little or no supervision.
- Maintained positive rapport with sales reps and prepress.

2009

Graphic Designer

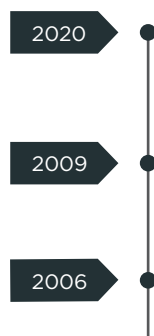
HUMZA Packages Gujranwala. Pakistan

2008

Jr. Graphic Designer

SADAF Packages Gujranwala. Pakistan

EDUCATION

- 
- A vertical timeline with three entries. Each entry consists of a year in a dark arrow pointing right, followed by a dot and the education details.
- 2020** • **BCS (In progress)**
Virtual University Pakistan
 - 2009** • **Intermediate In D.Com**
Government College of Commerce Gujranwala, Pakistan.
 - 2006** • **Matric with science Subjects**
Board of Intermediate & Secondary Education Gujranwala, Pakistan

Professional Certifications

- **Graphic Designing**
Wold English Institute, Gujranwala.
- **CCNP (Cisco Certified Network Professional)**
Training From CORVIT College Lahore
- **CCVP (Cisco Certified Voice Professional)**
Training From CORVIT College Lahore
- **CCNA (Cisco Certified Network Associate)**
Training From CORVIT College Lahore
- **MCSE (Microsoft Certified Systems Engineer)**
Training From CORVIT College Lahore

Skills

- Graphic Design
- Networking
- Adobe Creative Cloud
- Enfocus Pitstop