

SAFDAR HASHMI M

SALES AND MARKETING | CASHIER



+971 - 55 779 2760 safdarhashmi78@gmail.com United Arab Emirates

CAREER ABRIDGEMENT

To achieve a challenging position in a professional organization through self - improvement by excelling in all responsibilities with sincere hard work, dedication & commitment. To work towards the development of the organization & grow with it.

KEY SKILLS

Professionalism

Compassion

Dependability

Patience and Adaptability

Quick Learner

Creativity

Strong communication and good at following instructions

Honest & Reliable

Attention to Detail

Analytic Skills

Optimistic

Leadership skills

Ability to work under pressure

EMPLOYMENT CHRONICLE

CASHIER

5 Years



FOOD AND BEVARAGE COMPANY AT SAUDI ARABIA

- Accepting payments, ensuring all prices and quantities are accurate and proving a receipt to every customer.
- Processing refunds and exchanges, resolving complaints.
- Bagging or wrapping purchases to ensure safe transport.
- Operating scanners, scales, cash registers, and other electronics.
- Balancing the cash register and generating reports for credit and debit sales.

SALES EXECUTIVE

2 Years



FASHION AND APPAREL, INDIA

- Evaluating and optimizing marketing and pricing strategies.
- Analyzing market trends and preparing forecasts.
- Generating new business leads.
- Increasing brand awareness and market share.
- Coordinating marketing strategies with the sales, financial, public relations, and production departments.
- Developing and managing the marketing department's budget.
- Overseeing branding, advertising, and promotional campaigns.

ACADEMIC CREDENTIALS

PLUS TWO (COMMERCE)

Mar 2008



BOARD OF HIGHER SECONDARY EXAMINATION, KERALA

SSLC

Jun 2006



BOARD OF PUBLIC EXAMINATION, KERALA

TECHNICAL SKILLS

- Computer Operator and Programming Assistant 2009
- Multimedia Graphic Designing 2010
- SAP ERP
- MS Office, MS Excel
- Data Entry

PERSONAL STRENGTH

- **COMMUNICATION** - Interpersonal skills – verbal, problem solving and listening skills in any administrative role.
- **SERVICE** - Having a customer focused approach Skills include Patience, Attentiveness and a positive language
- **ORGANIZATION** - Helping others, organizing a to-do list. Prioritizing tasks by the deadline for improving time -management.
- **MANAGEMENT**-Management skills to direct others and review others performance.

LANGUAGES KNOWN

- | | |
|-------------|--|
| • English | : Reading, Writing, Spoken Interaction |
| • Malayalam | : Reading, Writing, Spoken Interaction |
| • Hindi | : Reading, Writing, Spoken Interaction |
| • Arabic | : Reading, Writing, Spoken Interaction |

PERSONAL DOSSIER

Gender	: Male
Date of Birth	: 12-12-1990
Father's Name	: Muhammed EK
Marital Status	: Married
Religion & Caste	: Muslim, Mappila
Nationality	: Indian
Permanent Address	: Meledath (H), Punnassery (PO), Narikkuni (Via) Kozhikode, Kerala, Pin - 673585

PASSPORT DETAILS

Passport No	: K1233200
Date of Issue	: 07-12-2011
Place of Issue	: Kozhikode
Date of Expiry	: 06-12-2021

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars

Place :

Date :

SAFDAR HASHMI M