

# Angeline Carino

## Sales Consultant - Union Motor Corporation

Abu Dhabi

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To obtain a staff position in an established institution which require a strong knowledge and organizational skills and proven ability to establish easy rapport with clients and colleagues; work under intense pressure and prioritize responsibilities to meet and exceed targets skills, Regarded as hardworking and dedicated individual with excellent communication, problem solving, analytical and organizational skills, time management with presentable personality and professional business style.

### WORK EXPERIENCE

#### Sales Executive

Aris Cosmetics - Abu Dhabi - June 2014 to Present

##### Responsibilities

Promoting perfumes to the costumers..assisting costumers about the products they need..Checking the availability of the stocks..making Purchase Order. Maintaining the sales quota and target sales of the company.

##### Accomplishments

Im always happy to serve my costumers each and everyday. Im assuring my costumers about the quality products they get and making them satisfied with the items they get. My presence at work is always appreciated.

##### Skills Used

Costumer Service

#### Sales Consultant

Union Motor Corporation - Manila - October 2011 to December 2012

October 7, 2011 - December 15, 2012

##### Job Description

- The sales consultants are essential part of the company they have to deal with the clients in professional manner and the one who contribute to the sales quota of the company.
- Assisting client's need of vehicle is the primary responsibility of sales consultant, assisting the client's in their choice of vehicle/s and has the responsibility to deal with all the transactions of the clients.
- They are also responsible in providing all the information or specifications of the product and have the ability to close transactions in the given period of time without delays.
- Sales consultant must also check the vehicle/s upon releasing and has the ability to handle pressure whenever complaint arises.
- Making sales quotations and good sales presentation about the product.

#### Cashier

KFC Philippines - Manila - January 2006 to January 2007

##### Job Description

- Operating POS and managing all the cash transactions in the work place.

- Maintaining daily account at the end of each day.
- Checking the daily cash balance.
- Interacting with the costumers that come to the counter.
- Solving their cash related queries.
- Checking for the price of the products and any discounts or offers.
- Receiving coupons and deducting the said amount from the costumers.
- Making daily, weekly and monthly transaction reports.

## EDUCATION

### **NATIONAL CERTIFICATE II in FOOD AND BEVERAGE SERVICES**

PRINCE GIRON INTERNATIONAL TRAINING CENTRE

March 2013

### **Bachelor of Science in Public Administration**

Eulogio "Amang" Rodriguez Institute of Science and Technology

2012

## SKILLS

Microsoft Office (1 year)