

# Resume



Mohammed Rasik. M

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## **CAREER**

## **OBJECTS**

To work for organization which provides the opportunity to improve my skills and knowledge to growth individual as well organization individual.

## **EDUCATION**

Degree/Course	Institute/college	Universit y/ board	Percentage/ CGPA	Year of passout
Secondary	ST.Mark's HSS Mukuperi.	State board	76%	2013-14
Higher secondary	Sri Ganesar OSS Nalumavadi.	State board	83%	2015-16
B.com	Sadakathulla appa college	MS University	81 %	2016-19

## **Work Experience**

Juniour Accountant (From 04.11.2019 To Till date )

KAS Zainulabdin Garments, South Nallur, Tirupur -641606

(Working Experience 1 Year at KAS Zainnulabdin Garments)

- Computation and deduction of TDS and Payments.
- Preparation of Books of Accounts in TALLY.
- Preparation of MIS reports and Statement in EXCEL.
- Preparation of Bank Reconciliation Statement.
- Coordinating and dealing with Banks.
- Preparation Purchase Orders.
- Preparation of LC.
- Purchase & Job Works Bill Processing
- Daily tally Vouchers Entry.

## **ADDITIONAL CERIFICATE / SKILLS**

TALLY.ERP9 with GST (DCFA) diploma in computerized financial accounting. MS OFFICE.

## **PROJECT**

Project Name: To Study on Customers Satisfaction toward Redmi Mobile Phone in Tirunelveli.                      Project Duration: 6 Months

## **ACHIEVEMENTS**

- Participate in one day national level seminar on “**CHANGES IN DIRECT TAXES AND IT’S CHALLENGES**” Organization by Sadakathulla Appa College in Tirunelveli.
- Einstein College of Engineering Sports Feage in 2017 inter college Cricket for **RUNNER**.

## **Hobbies**

Playing Cricket, Volley Ball.

## **PERSONAL DETAILS**

Name	Mohammed Rasik. M
Father Name	Mansoor. A
Address	3/24 Palivasal Street, Puraiyur, Kurmbur, Tuticorin 628 207, Tamilnadu.
Date of Birth	23-05-1998
Gender	Male
Nationality	Indian
Marital Status	Single
Language Known	Tamil, English

## **DECLARATION**

I here by declare that the above furnished information is true to the best my knowledge and assure that i would be an efficient and good learning employee.

**MOHAMMED RASIK. M**