

# Curriculum Vitae



## **RAVI CHANDRA SINGH**

JAFZA, Dubai, U.A.E. | Dhanbad, Jharkhand, India

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**(Holding LMV Driving License of United Arab Emirates)**

### **CAREER HISTORY:**

I have over 13 years' experience within Infrastructures, Contracting, Manpower Supply, Transporting, Chemical Logistics Industries & ISO Tank Depot.

### **PERSONAL SKILLS:**

•Self-Motivated •Positive Attitude •Decision Making •Management Skill •Leadership Abilities •Analytical  
•Result Oriented •Adaptability •Problem Solving •Communication Skill •Enthusiastic & •Committed

### **COMPUTER SKILLS:**

Data Base Management: SAP, ERP, Sage, Auto CAD, CAM & Diploma in Computer Applications etc.  
[Computer Savvy]

### **EXPERIENCE:**

Designation	Company	Duration
* Store Admin & Purchase cum Operations	<b>Joint Tank Services FZCO</b> (ISO 9001, ISO 14001, BS OHSAS 18001, Gulf SQAS) <b>JAFZA, Dubai, U.A.E.</b> [Activity: ISO Tank Maintenance & Repairing and Chemical Logistics Industry]	August 2019 to April 2021
* Admin, Accounts & Purchase cum PRO	<b>Arcadia Gen. Cont. &amp; Transporting</b> <b>Abu Dhabi, U.A.E.</b> [Activity: Contracting, Manpower Supply and Transporting Company]	August 2014 to September 2018
* Admin Assistant & Accounts	<b>Simplex Infrastructures Limited</b> (ISO 9001 : 2000) <b>Abu Dhabi, U.A.E.</b> [Activity: Pilling & Construction Company]	October 2011 to November 2013
* Store Assistant	<b>Innovative Infra Projects Pvt. Ltd.</b> <b>Jharkhand, INDIA</b> [Activity: Infrastructure Company]	May 2009 to October 2011
* Customer Relationship Executive	<b>Religare Securities Limited</b> <b>Jharkhand, INDIA</b> [Activity: Financial Services Company]	July 2007 to April 2009

**QUALIFICATION:**

Sr.	Exam Passed	Name of Board / Univ.	Trade	Session	Marks
1.	Matriculation	J.S.E.B. Ranchi	-	2002	66.34%
2.	I. T. I.	N.C.V.T. Ranchi	Draughtsman Mechanical	2005-2007	71.27%
3.	Diploma	C.V.C. Jamshedpur	Draughtsman Mechanical	2009-2010	87%

**OTHER QUALIFICATION:**

Sr.	Trade	Institution	Session
1.	Auto CAD & CAM	L.I.I.T. Dhanbad	2007-2008

**PERSONAL PROFILE:**

Father's Name : Ram Subhag Singh  
Date of Birth : 21<sup>st</sup> October, 1987  
Sex : Male  
Marital Status : Married  
Nationality : Indian  
Religion : Hindu - Kshatriya  
Language Known : English, Hindi & (Arabic – Beginner)  
Hobbies : Learning new skills & Travelling

**PERMANENT ADDRESS:**

House No. : Qtr. No. – 138  
P. O. : A - Block, Bhuli Nagar  
P. S. : Bank More  
Dist. : Dhanbad  
State : Jharkhand, [India] 828 104  
Contact : **+91 9308 091487** / + 91 9835 774957

**PASSPORT, VISA & DRIVING LICENSCE DETAILS:**

Passport No. : T0794710  
Date of Expiry : 23<sup>rd</sup> February, 2031  
Place of Issue : Dubai, U.A.E.  
Employment Visa : None  
Driving License : **LMV Driving License of U.A.E.** [Expiry – 01<sup>st</sup> June, 2026]

**DECLARATION:**

I do hereby declare that above furnished information is accurate to the best of my knowledge and belief.

Place: Dhanbad, Jharkhand, India

Ravi Chandra Singh