

CURRICULUM VITAE

Name: -Shaik Touhir Raja
Mail id: -sktouhirraja@gmail.com
Ph: -9603653253,9666887891
Passport: -U9670463



Objective

To pursue a challenging career wherein I will be able to learn continuously and grow consistently and add value to the organization through my capabilities and learning.

Academic Profile

Class	School/Collage	University	Year of Passing	Percentage
SCC	APR URDU SCHOOL(Guntur)	Secondary Bord of Education	2010	60%
DIPLOMA	MBTS POLYTECHNIC COLLAGE (Guntur)	Board of SBTET	2013	62%
B TECH	KITS COLLAGE OF ENGEERING (Guntur)	JNTU K	2017	70%

Technical Skills

- Auto Cad
- MS office
- Sketchup
- Total Station
- Theodolite Marking

Experience Details

PROJECT: -1

Construction of two-lane bridge including approaches at KM-366/4(migachal river),321/6(gilgicha river),310/2(puspul vsgu river),308/2(buraka vagu river) Under L.W.E Scheme EPC Project works of bhopalpatanam-venkatapuram-warangal- Hyderabad Road NH-63(Old NH-16), in Chhattisgarh,

CLIENT: -	NATIONAL HAIGHWAY (PWD)
CONSULTANT: -	M/s MSV International
CONTRACTOR: -	M/s Keystone Infra Pvt.Ltd
EMPLOYEE: -	M/s Keystone Infra Pvt.Ltd
POSITION: -	Quantity Surveyor
PERIOD: -	12/07/2017 to 27/06/2019
KNOWLEDGE OF KEY: -	Structures & Highway

DUTIES & RESPONSIBILITIES

- Preparation of Cost Report for the project.
- Re-measurement of the quantity from drawings as per Indian Standard Codes.
- Preparation of Bill of Quantity & estimates.
- Tender Negotiation with renderers & preparation of comparative statement for tendering.
- Certification of Material reconciliation statement of major material used at project.
- Identification extra items/ variation beyond the tender and certification of rate analysis for the same items submitted by the contractors.
- Maintaining important documents, records and drawings in an organized and accurate manner.
- Quantity Survey, BOQ and Tender Preparation, Rate Analysis, Cost Control, Cost Monitoring, Bill Checking and Reconciliation for Civil and Structural and MEP works.

Experience Details

PROJECT: -2	Constructions of industrial buildings, Environmentally Controlled Sheds for Poultry, Open Sheds, Feed Godown, Staff Quarters, Overhead Tanks, Under Ground Sumps, BC Roads at Nizamabad (Telangana) and Mulmula Raipur (Chhattisgarh)
CLIENT: -	Venkatrama Poultries Pvt Ltd
CONSULTANT: -	Venkatrama Poultries Pvt Ltd.
CONTRACTOR:	Venkatrama Poultries Pvt Ltd.
EMPLOYEE: -	Venkatrama Poultries Pvt Ltd.
POSITION: -	Quantity Surveyor & Site Incharge
PERIOD: -	05/07/2019 to 05/07/2020
KNOWLEDGE OF KEY: -	Industrial Buildings, Environmentally Controlled Sheds for Poultry and Roads,

DUTIES & RESPONSIBILITIES

- I have a theoretical and practical/field knowledge of civil construction activities like RCC work, road and infrastructure work, building work, structural steel work, architectural and finishing items, plumbing and sanitary items, aluminum section work, etc.
- Preparing of work with various design disciplines like structural engineers, architects, etc. prepare an accurate quantity take-off (BOQ – bill of quantities). We are Attached supported by measurement sheets and hand sketches.
- Preparing of spreadsheet With Microsoft excel functions. I have a good proficiency in reviewing and taking measurements/dimensions from AutoCAD drawing files.
- prepare rate analysis for civil construction items as per CPWD/DSR format.
- preparing, checking and certifying civil construction running and final bills.
- Preparing reconciliation of cement, steel and other free supply material.
- Preparing accurate quantities from construction / GFC drawings.
- I have strong knowledge of various thumb rules and ratios for civil construction items such as cement consumption, reinforcement consumption, etc.
- Having resourcefulness and contacts with suppliers, vendors and contractors of various civil construction trade items will be of an added advantage.

Site Incharge Responsibilities

- Developing detailed designs.
- Doing feasibility assessments and site inspections.
- Preparing and implementing project plans.
- Organizing materials and ensuring sites are safe and clean.
- Preparing cost estimates and ensuring appropriate materials and tools are available.
- Providing technical advice and suggestions for improvement on particular projects.
- Diagnosing and troubleshooting equipment as required.
- Negotiating with suppliers and vendors to ensure the best contracts.
- Authorizing technical drawings and engineering plans.

Experience Details

PROJECT: -3

Construction of High-level Bridges across at km. 372.050 (Bardela Nala), km. 374.200 (Jungla Nala) km. 404.150 (Mari River), km. 414.350 (Tumnar River), km. 337.200 (SingarBahar River) and km. 331.800 (ChintaVagu River) of NH 63(Old NH-16) Bhopalpatnam to Jagdalpur Road on EPC Mode in the State of Chhattisgarh.

CLIENT: - NATIONAL HAIGHWAY (PWD)
CONSULTANT: - NH PWD Jagdalpur
CONTRACTOR: M/S PSA Construction
EMPLOYEE: - M/S PSA Construction
POSITION: - Quantity Surveyor
PERIOD: - 06/07/2020 to Update
KNOWLEDGE OF KEY: - STRUCTURES&HIGHWAY

DUTIES & RESPONSIBILITIES

- Taking Measurements at Site
- Preparing pre-M Book Worksheets.
- Preparing M Book (Including Entries)
- Looking for Price Escalation whenever possible
- Following up Raised Bills with concerned authorities.

Personal Details

Date of Birth	30-11-1994
Sex	Male
Father Name	Shaik Moinuddin
Nationality	Indian, Muslim
Marital Status	Unmarried
Telephone No.	+91-9603653253
Email-id	sktouhirraja@gmail.com
Languages known	Urdu, English, Telugu & Hindi
Address	1 st line Syamala Nagar Guntur-522006

Declaration

I hereby declare all the above information mentioned is true to the best my knowledge. I undertake to be a disciplined person and abide by the order issued from time by the authorities of the organization.

(Shaik Touhir Raja)

PH: -9603653253