

# CURRICULUM VITAE

## DAVID AMANKWAH

**Date of Birth:** March 7, 1986  
**Location:** Dubai -Ajman  
**Tel:** +971 54 492 3613  
**Skype:** david.amankwah1  
**E-mail:** davejobss@hotmail.com  
**Marital Status:** Married



**Major Course:** Computer Technician /Administrator / Manager

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### CAREER OBJECTIVE

Career Development: To equip with the new technologies to enable me contribute my quota in improving the current situations in which I will find myself in my immediate environment and beyond.

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### PERSONAL PROFILE

I am a respectful, hardworking person with the ability to be on top of issues and have an analytic approach to problem solving.

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### EDUCATIONAL BACKGROUND

|           |   |   |   |                                 |
|-----------|---|---|---|---------------------------------|
| 1997-2000 | : | *Asem Mixed Experimental (Kumasi)   | - | <b>CERTIFICATE</b><br>(B.E.C.E) |
| 2001-2004 | : | *Building Technical Institute (Kumasi)<br>(Architectural Draughtsmanship)                                   | - | (Certificate)                   |
| 2005-2008 | : | *Computer Youth Training center (Kumasi)<br>(Computer Hardware Engineering)                                 | - | (Certificate)                   |
| 2008-2009 | : | Embry-Riddle College of Management Studies (Kumasi) - (HND Diploma)<br>(Computer Hardware Engineering)      |   |                                 |
| 2014      | : | Intensive Wireless Communications Engineering-<br><br>(Certificate) Current Practice Course.COMSOC TRAINING |   |                                 |

## WORK EXPERIENCE

**2009-2011. : Internet Café Administrator (Market House)**

### **Job Description.**

- Attend to customers.
- Monitoring on Money and Café Cyber pro system.
- Familiar with PC hardware Assembling, Configuration, Updating Antivirus and other software's.
- Installation of Windows, sharing of network printers.
- Monitoring Internet Wireless.
- Giving out Report every daily sale.

### **Experience gained**

- Learnt how to relate to Customers at all levels and from different backgrounds.
- Learnt how to express myself be understood as best as possible even when dealing with abstract theories.

**2012-2014 : Storekeeper (Dede's Jewellries Company )**

### **Job Description.**

- Receive, pull stock, store, and maintain warehouse inventory
- Keep documentation of materials and supplies issued
- Responsible for the preparation of work orders for equipment repairs
- Maintain receipts, records, and withdrawals of the stockroom
- Preserve records and prepare related reports.
- Perform other stock-related **duties**, including returning, packing, pricing, and labeling supplies.

### **Experience gained**

Improved and consolidated my knowledge base in telecommunication.  
Learnt how to relate to Customers at all levels and from different backgrounds.

**2014-2015 : Technician (Okese Fm)**

### **Job Description**

- Managing Computer Systems
- Schedule of jingles
- Editing of Voice and Jingles
- Production work.
- Managing Wireless Internet
- Monitoring CCTV Cameras

### **Experience gained**

Improve and consolidated my knowledge base in telecommunication. Learnt how to relate to Customers at all levels and from different backgrounds.

**2014-2015**

**: Technician (Owafk Softwares and Internet Cafe)**

**Job Description**

- Managing Computer Systems
- Installing and configuring computer hardware, software, systems, networks, Printers and scanners.
- Attend to customers and browsing.
- Monitoring money and also sales.
- Windows Installations.
- Give account to daily sales

**Experience gained**

Improve and consolidated my knowledge base in telecommunication. Learnt how to relate to Customers at all levels and from different backgrounds.

**2016 -2020**

**: Awo Brenya Lodge (Manager)**

**Job Description**

- Managing the guest house.
- Make sure all the rooms are cleaned all the time.
- House Keeping
- Managing Internet service and computers as well.
- Attend to the guest.
- Installing and configuring computer hardware, software, systems, networks, Printers and scanners all the rooms
- Give account to daily and monthly sales.

**Experience gained**

Improve and consolidated my knowledge base in telecommunication. Learnt how to relate to Customers at all levels and from different backgrounds.

I am excellent at marketing online and through social media. I have managed various online marketing platforms for myself and client that have been very productive and yielded wonderful results.

**SPECIAL ABILITIES**

- Able to operate on both Windows(Windows XP,Win7,Win8,Win 10,Win Vista, Word,)
- Installing and configuring computer hardware, software, systems, networks, Printers and scanners.
- Very good interpersonal relationship
- Exceptional oral (French and English) and written communication abilities.
- Ability to analyze data issues technically with the appropriate margins to minimize errors.
- Computer Hardware Engineering, Installation of Windows and Software, Scanning, Printing etc.
- CCTV Cameras.

**REFERENCES**

\*Mr Eric Gyemah (Director)  
Computer Youth Training Center  
Roman Hill, Kumasi  
Tel: 0243-473373

\*Princess Winifred Nartey (Director)  
Market House Internet Café  
Tech –Kumasi  
Tel: 0545640410



# EMBRY-RIDDLE COLLEGE OF MANAGEMENT STUDIES



## Diploma

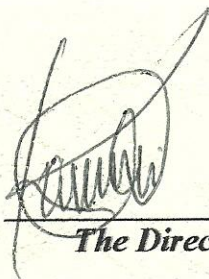
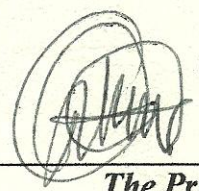
Awarded to

**AMANKWAH DAVID**

In recognition of the successful completion  
of the course of study in

**COMPUTER HARDWARE ENGINEERING**

*On this day 20TH DECEMBER 2009*

  
\_\_\_\_\_  
*The Director of Studies*  
\_\_\_\_\_  
*The Principal*



YOUTH  
COMPUTER

TRAINING CENTRE  
INTERACTIVE COMPUTER TRAINING SYSTEM

IN CONJUNCTION WITH ECSTASY SYSTEM SOLUTIONS

# CERTIFICATE

IN

COMPUTER HARDWARE ENGINEERING

Is awarded to

DAVID AMANKWAH

Who has successfully passed the exams in the following programs:  
**Computer Hardware and Printer Trouble Shooting,  
Maintenance, Installation and Upgrading,**

Date Completed: 1st August, 2007



YOUTH COMPUTER TRAINING

CATHOLIC ARCHDIOCESE OF KSI

Chief Instructor

Rev. Fr. Anthony Appiah  
Chief Executive

ST. PETERS BASILICA (ROMAN HILL)

YOUTH COMPUTER TRAINING

CATHOLIC ARCHDIOCESE OF KSI

Director