



S.SYED SHAJITH

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ADDRESS

Deira, Dubai
UAE.

PERSONAL PROFILE

DATE OF BIRTH : 12/11/1999

AGE : 22 years

GENDER : Male

MARITAL STATUS : Single

LANGUAGES KNOWN

English : Speak, Read & Write

Tamil : Speak, Read & Write

Urdu : Speak

OBJECTIVE:

To acquire a career which can fulfill my challenging nature, in corporate industry and to develop my skills, so that I can apply my knowledge and contribute effectively.

STRENGTHS:

- Excellent written and verbal communication
- Hard working, well organized, poised and proficient with details
- Excellent interpersonal and team skills
- Dedicated hard working and sincere.

ACADEMIC RECORDS:

BACHELOR OF COMMERCE (B.COM)

- Jamal Mohamed College in the year 2017-2020
- Affiliated to Bharathidasan University
- Trichy, Tamil Nadu

HIGHER SECONDARY SCHOOL

- A.K.T school in the year 2015-2016.
- Kallakurichi, Tamil Nadu

HIGH SCHOOL

- A.K.T school in the year 2013-2014
- with 89%
- Kallakurichi, Tamil Nadu.

HOBBIES

- Learning more about Accounting.
- Working in Tally ERP.

POSITIVE TRAITS

- Co-ordination with team.
- Time Management
- Decent Communication Knowledge.
- Ability to do work under pressure.

INTERPERSONAL SKILLS

- Self Confidence
- Positive Thinker

WORK EXPERIENCE:

In textile industry worked as a Purchase data entry operator for 6 months.

TECHNICAL QUALIFICATION:

Language : Tally

Others : MS-Office, Internet, DTP

Lower skills : Type Writing

RESPONSIBILITIES HELD:

- Serving as a member in National Service Scheme for Three years (2017-2020).
- Served as Students Sports Secretary event Organizer in Jamal Mohamed College, Dept of Commerce.
- Participated in many Intercollege Games and won in the Following Competitions.

DECLARATION:

I hereby assure that the above information is true and I will prove to be worthy of your confidence and satisfaction.

Place : Dubai (UAE)

Visa Status : Visit Visa

Date:

Signature

