

Ilyn Ricohermoso

Sales Consultant - Al Samadi General Trading LLC

Abu Dhabi, AE

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To seek job that fits my qualification in any reputed company, where I can share my knowledge and maximize my customer service experience initiative and willingness to be trained and to learn more things that may help me to develop my skills and grow together with the company.

Work Experience

Senior Sales Representative

Al Samadi General Trading LLC

January 2016 to March 2019

Store: Wired Up (Jewelry Store)

Location: Yasmall Abudhabi

Duration: January 4, 2016 - Up to present

JOB DESCRIPTION: As a Sales Consultant

- ❖ Dealing with clients and create sale
- ❖ Customizing jewelry items according to the customers demand
- ❖ Promote new jewelry and accessories design
- ❖ Responsible on dealing with online customers
- ❖ Handling POS machine
- ❖ Dealing with customer queries and complaints.
- ❖ Prepare the summary sheet and daily sales report
- ❖ Monitor Merchandise and Inventories.

EMPLOYMENT HISTORY:

Al Maya Group

September 2013 to September 2015

Store: MOM & ME Brand

Location: City Center Fujairah/Ras Al Khaima

Duration: Sept 19, 2013 -Sept 19, 2015

JOB DESCRIPTION: As a Store in Charge

- ❖ Managing the store and monitoring the financial performance of the store
- ❖ Dealing with customer queries and complaints.
- ❖ Assist Newly hired staff and conduct briefing to all the store before Store opening and closing time
- ❖ Prepare the summary sheet and daily sales report
- ❖ Monitor Merchandise and Inventories.
- ❖ Prepare transfer notes and monitor in and out stocks on Navision
- ❖ Prepare deposit slips and foreign currency in to the bank

- ❖ Monitor Store Display and Merchandise
- ❖ Attend Monthly meeting in H/O

EMPLOYMENT HISTORY:

Head Cashier

Al Maya Group

July 2010 to September 2013

JOB DESCRIPTION: As a Head Cashier

- ❖ Supervise the activity of other cashiers
- ❖ Collecting cash, and reconciling cash with receipts.
- ❖ Preparing the sales report and tallying the cash
- ❖ Manage customer transaction both cash and cards
- ❖ Training the newly hired cashier and handling POS machine.
- ❖ In charge on making staff schedules
- ❖ Handling Safe and store keys

Education

Bachelor of Science in Computer Science

Lyceum of the Philippines Intramuros

Additional Information

- ❖ Have strong managerial skills
- ❖ Ability on handling store and responsibilities
- ❖ Belong to top sales performer in the branch
- ❖ Visual Merchandising ability
- ❖ Excellent in managing cash transfer notes and inventory
- ❖ Excellent in problem solving with strong sales analysis and reporting skills
- ❖ Computer literate, Expert in handling POS machine
- ❖ Have good oral and written communication skills
- ❖ Past learner self-motivated and team player with a positive attitude
- ❖ Hard working, energetic, recognized for assuming additional responsibilities