Muhammed Gamal Saad
Accountant

Experience Field	**Accounting & Finance**
	- *Bachelor of commercial studies*
	- *Holder of Business Administration diploma*
Years Experience	6 *Years*
Visa state	**Resident**

Driving licence holder

Contacts

📱 +971 55 892 6055 (whatsApp)

✉ mgoman437@gmail.com

🏠 UAE - Dubai

Personal Data

Nationality	Egyptian
Age	30 Years

Education

- Bachelor of commercial studies, Mansoura university 2013
- Diploma Holder of Business Administration(entrepreneurship Business University) at DELAWARE State .
- Studying only CMA (Financial-Budget-Cost-Internal Control-Performance) at OUTBOX Institute 2016 and Mini MBA (Marketing & Management & IT) 2017.

Achievements

- Accounts System
Balance Sheet & Income statement & Ledger & Expenses analysis by (Excel).
- Create a permission system
As a programmer with C# ASPX language

Skills

Microsoft office	▬▬▬▬
Internet	▬▬▬
English Langue	▬▬▬
Arabic Langue	▬▬▬▬

Soft Skills Training

- Ability to handle multiple-tasks
- Appreciate responsibility and aspire to learn more about various fields of interests
- Good organizational skills and eye for detail.

About me

　　I am a highly competent Accounting field professional with a proven track record in creation of full accounting system and all of associated with business. I have strong skills in using office modules as well as excellent interpersonal skills, I am eager to be challenged in order to grow and further improve my business skills generally.

In the meantime (Dec 2019 – until now)

- Classification of expenses, revenues, monthly reports and annual statement of financial position at my company in Food field in Dubai
- Prepare weekly, monthly, quarterly and annual financial reports
- prepare and submit weekly & monthly reports.

History

(Jan. 2017 – Oct. 2019)
Financial Accountant in Main Branch of GM Company, Alex – Egypt
- Bookkeeping (Preparing monthly journals, ensuring all items posted to the ledgers are accurate & complete, ensure the completion of GL reconciliations and ultimately ensure that the trial balance is complete and accurate in all material aspects
- Post and process journal entries to ensure all business transactions are recorded by "Developer" program.
- preparing ledger for all accounts in main table as public ledger.
- Provide cost control and planning advice to the Finance management
- Liaising with auditors.

(Mars. 2015 – Dec. 2016)
Financial accountant in of GM company, Cairo -Egypt
- Recording inputs and outputs cash as cash accountant
- Processing employee expenses
- Preparing customer's data in Excel as a customer services accountant

(Dec 2013 – Feb 2015)
Cost Accountant at Pasta Factory called "Al-ASEEL Pasta", DEMIETA -Egypt
- Entering invoices of bank procedures for customers & suppliers and the company like deposits and withdrawals
- Preparing monthly and annual accounts
- Recording the expense invoices and goods sold into ERP programs.

(Mars 2013 – April 2013)
Pioneer programming company, MONOFIA-Egypt
- Create a security system "permission system" for many pages in web with C# language ASPX.

Training Courses:

Accounting Office for training such as Making journal entries for a company and Preparing of Trial Balance, Statement of Financial Position, Balance Sheet, Income Statement by notebook and Excel during this period from Aug. 2014 to Aug. 2016 Accounting Office "Mohammed Abd El-Rauf "Cairo-Egypt.
- Programming with C# ASP windows & web training at NEWHORIZON Center 2012.
- I had got ICDL license (Word-Access-Power Point-Excel …) in 2009.

Interests