

**SANDEEP P JAYAN, PMP®, (PMI-RMP)®****UPDA (Qatar) Certified Civil Engineer***Location Preference: Qatar, UAE, Kuwait and India*Linkedin ID: [www.linkedin.com/in/sandeep-jayan-60b5b189](https://www.linkedin.com/in/sandeep-jayan-60b5b189)**Date of Birth:** 29<sup>th</sup> May 1992 | **Nationality:** India | **Current Location:** Doha, Qatar | **Driving License:** India & Qatar.

*Known for executing numerous prestigious projects of with cost and quality control by interacting with the consultants at site for schedule monitoring, site supervision and material management in coordination with clients, architects & consultants.*

**PROFILE SUMMARY**

- **PMP®, (PMI-RMP)® & MMUP- Certified Civil Engineer with 6 + years of experience** in civil construction projects across GCC and India, including **Oil & Gas** and **EPIC project** experience.
- Expertise in managing overall projects covering Civil work right from development to delivery encompassing planning, monitoring, controlling and handing over phases of project
- Design review and coordination with consultant Monitoring construction, reviewing submittals, RLM and as-built drawings.
- Portfolio of achievements encompasses supervising and monitoring construction, reviewing submittals and preparation of RLM & As-Built drawings
- Excellent relationship management, analytical and negotiation skills with deftness in swiftly ramping up projects in co-ordination with clients, architects & consultants
- Project Management & Risk Management Skills involving PMBOK Guidelines

**Areas of Expertise**

- Civil Construction
- Engineering Deliverables
- Site Management
- Drawing RLM and As-Built Preparation
- Estimates & Tendering
- Billing, Quantity & Quality Surveying
- Procurement & Material Management
- Cost Saving Initiatives
- Project Management Skills
- Risk Management Skills

**EMPLOYMENT DETAILS****May 2019 – Present: Galfar Al Misnad Engineering and Contracting, Halul, Qatar | Civil Engineer**

Project: LER-1 & ICS Capacity Expansion, Halul Island, Qatar Petroleum Client: Qatar Petroleum, Halul Island (Offshore)

- Acted as Lead Engineer for a team of 90 members, covering engineering deliverables and daily site activities
- Planning, initiating, executing and monitoring projects as per time, cost & quality parameters including technical (engineering) & techno-commercial coordination with all stakeholders
- Overseeing quality assurance & quality control activities for checking and approving pre & post construction activities
- Supervising all construction activities including providing technical inputs for methodologies of construction & coordinating site management activities
- Conducting material inspection and site inspection in coordination with QA/QC Team
- Establishing site facility by identification of location, preparation of drawings, approval from concern authorities & implementation
- Ensuring review and submission of Engineering Deliverables and follow up for approval. Coordination with consultant, monitoring construction, reviewing submittals, RLM and as-built drawing
- Accountable to record the work executed, prepare quantity estimate and the “Bill of Quantity”
- Supporting logistic team for collection and delivery of construction materials/equipment.
- Supervising demolition of building, civil structure work & finishing work and concrete and soil testing at site including supervision and maintenance of site lab facilities
- Made daily reporting to client including submission of Daily Reports (DPR's) and POB Report
- Facilitating interdisciplinary coordination of MEP works
- Planning & executing:
  - Site concrete activity including trail mix concrete, site concrete batching, mixing, and pouring for building
  - Duct bank construction, including traffic diversion planning, approval from Qatar Petroleum Authorities and execution at site

- Networking with architects / consultants / clients / contractors to ascertain technical specifications & construction related essentials
- Maintaining excellent relations with statutory authorities for availing mandatory sanctions; coordinating with consultant engineer, departments & supervisors for daily work progress
- Executing day-to-day contracts / commercial administration during execution stages

### **Significant Accomplishments**

- Contributed as Lead Civil Engineer in Qatar Petroleum offshore project 2019-2022.
- Quickly identified design errors in ongoing project regrading roof waterproofing system and proposed alternate solution through technical query, which saved cost and time (for mobilization of new equipment and construction materials)

**May 2018 - May 2019: Galfar Al Misnad Engineering and Contracting, Doha, Qatar | Civil Engineer**  
**Project:** Rock & Stone Restaurant Al Bayt Stadium, 2022 World Cup, Al Khor Qatar | **Client:** Aspire Zone/Supreme Committee

- Coordinated with clients for day-to-day site activity/requirement as Site-Engineer
- Performed material inspection and site inspection in coordination with QA/QC Team
- Reviewed and submitted engineering deliverables and followed-up for approval by coordinating with client and consultant
- Supervised installation of precast slab along with structural and finishing work
- Seek permits to works and safety of works and conducted daily toolbox meeting and ensured full safety measures
- Prepared Daily Reports (DPRs) and engineering deliverables like Method Statement, Material Submission and related documents for Client /Consultant submission and approval
- Created BOQ and bill certification after completion of sub-contractor works

### **Significant Accomplishments**

- Independently completed Core and Shell construction of two restaurant at Al Bayt stadium, including detailed designing/ shop drawing preparation & site construction within the stipulated time
- Efficiently managed 2 projects during 2018-2019 with budgets of 5.5 million Qar

**May 2017 - May 2018: Galfar Al Misnad Engineering & Contracting, Doha Qatar | Civil Engineer**  
**Project:** Aspire Zone Corporate Office Khalifa Stadium 2022 World Cup, Doha Qatar | **Client:** Aspire Zone / Supreme Committee

- Supervised:
  - Installation precast slab
  - Structural and finishing work of Aspire Zone Corporate Office Building, Doha (Khalifa Stadium)
- Conducted daily toolbox meeting and ensured full safety measures; seek permit to work
- Created Daily Progress Report (DPR)
- On site measure of work and approved subcontractor's bill

**Mar 2016 - Mar 2017: Energy Management Centre, Trivandrum, Kerala, India | Project Engineer**  
**Project:** Construction of Green Building & Small Hydro Power Projects, Energy Management Center, Kerala

- Ensured preparation of Quantity Estimate and Bill of Quantity for civil works
- Generated project reports and daily Progress Reports.
- Closely monitored civil works structural and finishing work
- Supervised construction of more than 100m long Random Rubble Retaining wall
- Assisted the consultant in Green Building Certification
- Familiar with GTS maps (Contour maps) reading
- Organized daily toolbox meeting and ensure all safety measures are followed during construction activities
- Supported technical manager in preparing tender document
- Assisted "Energy Technologist" in site survey for identification of feasible location for Small Hydro Power Projects

## **ACADEMIC DETAILS**

- B.Tech. (Civil Engineering) | MG University, Kottayam, Kerala, India | Jun 2011 - Aug 2015 | GPA 8.86 (First Class with Honors)
- High School | CBSE, Kerala, India | GPA 80%
- Secondary School | CBSE, Kerala, India | GPA 88%

## CERTIFICATIONS/TECHNICAL SKILLS

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PMI-PMP Registered | PMI-RMP Registered | UPDA Qatar | AutoCAD 2D | Revit Architecture | MS-Office | Basic Survey & Levelling Works | Basic Survey | Quantity Survey | Excellent Relationship Management/Client | Analysis & Problem Solving Skill | Team Player | Communication Skill | Risk Management | Quality Assurance

## DECLARATION

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I solemnly declare that all the information furnished in this document is free of errors to the best of my knowledge.

Place:

Signature:

Date:

Name: