

Mary Gamil Hana

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Current Address : Dubai – United Arab Emirates
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Personal Information:

Nationality : Egyptian.
Year of Birth : 1987
Marital status : Single

Education:

Bachelor of Arts, (2008) - Cairo University, Egypt. Major: Spanish

Work Experience:

2019 -2020

Reservation agent



Marriott El Zamalek
Cairo, Egypt

2017- 2018

Receptionist



Hilton
Cairo, Egypt

2016 – 2017

Telephone operator



Le Meridian - helipolis
Cairo, Egypt

Feb 2016 till Aug 2016

Business Center Agent



Radisson Blue Hotel
Sharm El Shaikh, Egypt

Feb 2012 till Oct 2015.

Receptionist



Baron Hotel Heliopolis
Cairo, Egypt
Master Service Company
Cairo, Egypt

January 2009- April 2009

Executive Secretary

Language Skills:

- Arabic : Mother tongue
- English : Excellent
- Spanish : Excellent

Training Courses:

- Communication skills
- Windows XP, Excel, Word, Internet
- German Course Level 1
- Guest Satisfactions
- Reservation Hotels Resort Opera System

Qualification:

- Good Command of English language (written & spoken).
- Command of Spanish language (written & spoken).
- Computer Skills (Microsoft, Word, EXCEL– internet)

Reference available upon request