



# AHMAD YAHIA MOHAMED MUSTAFA

Address: Dubai, UAE

Date of Birth: 22 December 1995

Marital status: Single

Nationality: Sudanese Visa Status: Visit Visa

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## LANGUAGES

i. English

ii. Arabic

## EDUCATION

**Al Rebat University Kharttoun**

**B.Sc. (Honors) in accounting 2016**

## COMPUTER SKILLS

- MS Office
- Tally ERP

## PROFESSIONAL PROFILE

- Self-motivation
- Adaptability
- Teamwork
- Attention to detail
- Time Management

## CERTIFICATES

- Certification in Software Training.
- Certification in Accounting.



## CAREER OBJECTIVE

To pursue a challenging career and be a part of progressive organization that gives a scope to enhance my knowledge and utilizing my skills towards the growth of the organization. I am currently looking for a suitable opportunity with your company that will not only challenge me professionally and also allow to develop my knowledge & potential further.



## EXPERIENCE



1. **Accountant** Al Sir & Co. Consultancy House,  
Khartoum ,Sudan

**January-2019-up to now**

- Responsible for the accounting operations of the company
- Preparation of all monthly financial reports.
- Provide Reporting and budgeting as required by senior management
- Manage company and product cash flow.
- Preparation sales tax and income tax.
- Charges and refunds .Support accounting personnel.

2. **Accountant** Abdal Hameed Abdalmoiem Trading Enterprise  
Khartoum ,Sudan,

**January-2017-December-2018**

- Bank reconciliation.
- Preparing the reports.
- Invoice entering.
- Entering receipts and payment.
- Supplier, customer ledger reconciliation.
- Preparing the reports.
- Verify, allocate, post and reconcile transactions.
- Direct internal and external audits to ensure compliance.