



**Career Objective:** A young and energetic person holding a Bachelor of Commerce (B.Com.) seeking a job in challenging and healthy work environment, where I can utilize my accounting/ Sales-Marketing skills and competencies efficiently for organizational growth. With an educational foundation and a passion for Business Development Officer, I have strong calculation skills and potential to work in a challenging team environment, and to complete the tasks within a given time frame.

# AWAIS IFTIKHAR

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## Skill

- Diploma in Peachtree
- Diploma in Tally
- MS Word
- MS Excel
- MS PowerPoint Languages

English  
Urdu/Hindi  
Punjabi

## Visa Status

Visit Visa: Valid Till 31 May 2022

## Personal Details

Nationality: Pakistani  
Marital Status: Single

## Experience

**Student Computer pvt, Faisalabad Punjab Pak, From July 2019 to October 2021 – Sales & Logistics Executive**

- Dealing in Sales and Marketing of a Retail Outlet Store. Also, import of laptops from America Texas.

**Nets International Communications, Sobha Sapphire Building Dubai, From April 2017 to May 2019 – Sales Representative**

- Dealing with Prepaid, Postpaid & E-life (internet home service provider)
- Outdoor working on a kiosk include corporate sales
- Deal with customer services prepaid, postpaid and e-life

**7 Eleven Technologies, Faisalabad Punjab Pak, from Mar 2012 to Oct 2016 – Sales cum Accountant**

- Dealing with laptop and maintaining accounts maintaining purchases on company software
- Maintaining expenses of the company outlet
- Issuance of employees' salaries

**Perfect International, Faisalabad Punjab Pak, from Jan 2009 to Sep 2011– Sales Representative / Responsibilities**

- Selling Apple and Samsung's all in one systems, Desktop systems and laptops
- Maintaining accounts and Bank transactions
- Maintaining sales and purchases on company software maintaining expenses of the company outlet

**Education:** Bachelor of Commerce (B.Com) 2009 to 2011 (AIU) Allama Iqbal Open University, Islamabad Achievements

## References

References available on request