# MUHAMMED SHANEEJ

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### WORK EXPERIENCE

<sup>o</sup> Administrator, The Private Office of HH The Emir Father, Doha, Qatar(Jul 2017 to Aug 2021)

### EDUCATIONAL BACKGROUND

<sup>°</sup> IHIR, Calicut, MA ARABIC, 2016, ARABIC

<sup>o</sup> University of Calicut, Calicut, BA ARABIC, 2014, ARABIC

#### SKILLS

 $^\circ$  excellent written and verbal communication skills in arabic and englishstrong organizational and planning skills knowledge of office management systems and

## PERSONAL BACKGROUND

° Birthday: - 1993-08-10