



STANLY JOSE

B Com LLB (Hons)

Stanly Jose

Al Nahda, Sharjah, UAE

+971 562100327

stanlyjosegalaxy@gmail.com

ENROLLMENT

Enrollment no. : K/230/2021

(Enrolled as an Advocate at Bar Council of Kerala)

PERSONAL INFO

Nationality : Indian
Gender : Male
Marital status : Single
Date of Birth : 04/07/1996
Passport No : V1018297
Date of Expiry : 02/05/2031

KEY SKILLS

- ♦ Analytical thinker with strong conceptual and research
- ♦ Natural leader who displays sound judgment and attention to detail.
- ♦ Ability to work under pressure and meet deadlines.
- ♦ Ability to work independently and as part of a team.
- ♦ Excellent interpersonal, communication and public speaking

PROFESSIONAL SUMMARY

Caring and skilled Advocate passionate about positively impacting programs and helping participants by providing expert support. Support day-to-day program operations with expertise in records management and resource coordination. Skilfully meet diverse needs and address issues to maintain efficiency and program outreach. Proficient in building long-lasting relationships.

WORK EXPERIENCE

📁 Lawyer- Additional District & Session Court,

Mavelikara, Kerala

Feb 2021 - Present

Roles & Responsibilities:

- ♦ Interpret laws, rulings and regulations for natural and juristic persons.
- ♦ Conduct legal research and gather evidence.
- ♦ Explain the law and give legal advice.
- ♦ Offer legal representation at arbitration or mediation hearings.
- ♦ Draft, review and manage wills, trusts, estates, contracts and deeds.
- ♦ Facilitate innovative solutions to client problems.
- ♦ Manage and oversee paralegals and legal assistants.
- ♦ Prepare pleadings, notices and make appearances in Court.

📁 Accountant

Galaxy Books, Kerala

2017 - 2019

Roles & Responsibilities:

- ♦ Posting and processing journal entries to ensure all business transactions are recorded.
- ♦ Updating accounts receivable and issuing invoices.
- ♦ Updating accounts payable and performing reconciliations.
- ♦ Prepare and submit weekly and monthly reports.

LANGUAGES KNOWN

- ♦ **English**
Professional working proficiency
- ♦ **Malayalam**
Native or bilingual proficiency
- ♦ **Tamil**
Limited working Proficiency

ACHIEVEMENTS

- KCA-BCCI Registered Cricket Player
- Under 23 District Player
- Under 19 District Player
- Under 16 District Player
- Under 14 District Player
- 2010-2012 PDCA Academy Player

STRENGTHS & QUALITIES

- ♦ Awareness.
- ♦ Caring about other people.
- ♦ Collaborating and working well together with others.
- ♦ Comforting people when they need it.
- ♦ Conflict management and resolution skills.

Legal Intern

Kerala Human Rights Commission,
Thiruvananthapuram, Kerala, India

1 month

Roles & Responsibilities:

- ♦ Update about case briefs.
- ♦ Legal research and draft.
- ♦ Seeking client handling methodologies.
- ♦ Visiting various courts and understanding the court procedures.

Legal Intern

Human rights law network,
Cochin, Kerala, India

1 month

Roles & Responsibilities:

- ♦ Update about case briefs.
- ♦ Legal research and draft.
- ♦ Seeking client handling methodologies.
- ♦ Visiting various courts and understanding the court procedures.

Legal Intern

RANDL Legal Service (Pvt.) limited,
Trivandrum, Kerala

1 month

Roles & Responsibilities:

- ♦ Update about case briefs.
- ♦ Legal research and draft.

EDUCATIONAL QUALIFICATION

B Com LLB (Hons)

Mount Zion Law College, Kadamanitta
Mahatma Gandhi University, Kottayam, Kerala, India

2014 - 2019

Higher Secondary

Board of Higher Secondary Examination, Kerala, India

2012 - 2014

Secondary

Board of Public Examination, Kerala, India

2012

DECLARATION

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.



Stanly Jose