

NAZEEM NAZER



EMAIL

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CONTACT NUMBER

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CONTACT ADDRESS

Al Quoz
Dubai

PERSONAL DATA

Date of Birth : Aug 29, 1998
Gender : Male
Nationality : Indian
Religion: Islam
Marital Status : Single
Driving License: Valid Indian

PASSPORT DETAILS

Passport No : U4748239
Place Of Issue : Cochin
Date Of Issue : 02/09/2020
Date of Expiry : 01/09/2030
Visa Status : Visit Visa

LANGUAGES KNOWN

English, Hindi, Tamil,
Malayalam

AREAS OF INTEREST

General Marketing
Sales & Business Development
Marketing Research
Customer Service
Operations
Office administration

CURRICULUM VITAE

Objective:

To acquire a challenging job in a reputed organization to utilize all my potential and educational qualifications for the benefit of the organization and for my carrier growth

Summary of Skills:

- ❖ Exceptionally fast, efficient and organized.
- ❖ Excellent written and communication skills.
- ❖ Able to work independently and under pressure.
- ❖ Responsible for other duties as assigned
- ❖ Highly trustworthy, discreet and ethical.
- ❖ Strategic thinking in sales approach.

Professional Experiences

Universal Mobiles – Sales Officer

April 2019 till 15th Jan 2021

Location: Alleppey, Kerala, India

Job Involves:

- Maintain knowledge of multiple carriers plans and compare with confidence to customers
- Marketing of major Mobile brands like Samsung, Huawei, One plus.
- Familiar with all available phones as well as upcoming models.
- Collaborated in team environment to ensure work is evenly distributed, customers are efficiently served, and revenue opportunities are maximized.
- Preparing of monthly sales of various brands.
- Monitored and recorded sales volume.

Smartway India Enterprises LLP

Aug 2016 to Jan 2019

Location: Alleppey, Kerala, India(par-time)

Job Involves:

- Direct selling and marketing of the company products.
- Motivating and giving adequate knowledge to the team members.
- Monitoring and analyzing monthly sales volume.
- Monitoring and analyzing monthly income of the team members.
- Giving company updations at the right time.
- Taking individual sales as well as group sales involving team members.

Educational Attainment:

Bachelor of Business Administration – University Institute of Technology , Kerala, India. 2016-2019

Higher Secondary Education – Computer Science Lajnathul Muhammadiya Higher Secondary School, Alappuzha, Govt. of Kerala, India. 2014-2016

Secondary School Leaving Certificate – St Marys Resedential Central School Alappuzha, Central Board of Secondary Education, Kerala India 2014

Computer Skills

- MS Word
- MS Excel
- MS Power Point

I hereby declare that the above-mentioned details are true and correct to the best of my knowledge and belief.

Thanking you,

NAZEEM NAZER