

# Jaya Darshan P

Phone: +919677588134

E-mail: jaydarshan96@gmail.com

## Experience

### ❖ L and D Analyst, Amazon (Jun 2022 – Present)

- Designed and initiated skill development projects and certification trainings in **Amazon world-wide ads division**.
- **Lead projects** called Trainergy & Metamorphosis (certification programs) to impart facilitation skills, coaching skills and people management skills to achieve better training results.
- Worked with the Ramp managers to **design effective L and D roadmaps** for the new hire population.
- **Analyse performance trends**, identify KSB gaps, publishing Training overview reports and share insights for improving precision and productivity.

### ❖ Process Training Lead, Allianz (Jun 2020 – Jun 2022)

- **Trained 2000 + trainees** with classroom trainings, class materials, RISE modules, SuccessFactors courses and other **LMS systems**. Also managed Trainers and mentored them to upskill their existing training competencies.
- Experienced in both **synchronous and asynchronous Trainings** in a fast-paced operational environment.
- Delivered both **Virtual and classroom** trainings as per the business requirement after conducting TNA and SGA.
- Regular connect with leadership managers and SDLs to make to Share project and performance updates.
- Regular usage of Microsoft office tools like excel for **handling large data** and PowerPoint for **content creation**.
- I have been a critical part of on an AI based project in Allianz.

### ❖ Training Specialist, Amazon (June 2017- July 2019)

- Managed **E-learning content** using different LMS systems.
- **Introduced blended training** approach, created learner centric training plans and **experiential learnings** yielding more KT.
- Identified training needs and conducted **performance enhancement programs** and presentations ensuring the optimal performance- site level.
- Preparing Facilitator guides and training materials for building SOPs and guidelines on how to deliver trainings.



## ● OBJECTIVE

I am a certified post- graduate with 4 years of corporate experience in offline and online training delivery for 2000+ employee, specialized in conducting TNA and SGA for the employees and upskilling the workforce based on the updated technology in Amazon | Allianz SE

### Certifications in

Train the Trainer

ICPM certified Supervisor

PMP Certification by Google.inc

Amazon Train the Trainer certified.

Leading teams, Coaching conversations, six sigma principles – Coursera

### Technical Skills

WebEx, Zoom, Google - virtual training delivery

MS Office (Excel, PPT, Outlook, Power Bi)

Tableau ,Quick sight

Google Docs and forms

Desktop management

Articulate 360 - storyline

## Education

### PG Diploma in Finance& Banking,

Symbiosis open University (2017-19)

### BBA-CA Computer applications,

Sri Krishna College (2014-2017)