

## MOHAMED JAVITH BATHUSHA

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### Objective

Decisive Chief Accountant driven to provide cost-effective and accurate accounting oversight in Trading Industry. Recognized as self-disciplined professional with outstanding data entry skills, specialized in taxation, analytical and problem-solving skills. Proficient in Tally and Ms Excel.



### Experience

#### Victory Wood Industries, Cochin - India

2019 - 2022

Account Assistant

- Manage Billing, Up to date data entries and analyze the data functions to ensure Reviewed business operations and obligations to help organization function at acceptable level.
- Liaised with clients regarding financial plans and objectives.
- Reconciled balance sheets and streamlined best practices for balance sheet processes.
- Completed year-end closing processes with directors and external auditors.
- Calculated tax (GST) owed, prepared and submitted returns and upheld compliance with all applicable laws.
- Offered advice and direction to help clients better understand financial goals



### Education

#### University of MG (Mahata Ghandi)

March 2020

Bachelor of Commerce

#### Board of Higher secondary Education Kerala

April 2017

Higher secondary Education (12th)



### Skills

Tax accounting specialization, Annual reports, Online Transactions, Book keeping, Billing, Data Entries, Tally, Ms Excel and Word.



### Languages

English, Hindi, Malayalam and Tamil