



JOHNSON ALWYN PINTO

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Ajman, U.A.E.

CAREER OBJECTIVE

To work in a challenging environment that will expose me to new trends in the world of Tourism and Hospitality and wish to get trained in an organization where I can get guidance and support to excel in Food & Beverages Service.

AREA OF INTEREST

The core areas of the hotel, with an added passion towards the first priority to food & beverage services. As well as other management areas.

WORK HISTORY

08/2020 - 08/2021

Trescon Global Business solutions | Manipal, India.

Novotel - Juhu Beach | Mumbai, India.

12/2019 - 03/2020

Role: Storekeeper / Front Desk Executive

Storekeeper

- Maintain receipts, records, and withdrawals of the stockroom
- Receive, unload, and shelf supplies
- Perform other stock-related duties, including returning, packing, pricing, and labelling supplies
- Inspect deliveries for damage or discrepancies; report those to accounting for reimbursements and record keeping
- Rotate stock and coordinate the disposal of surpluses
- Ensure adequate record keeping and manage all documentation to confirm proper stock levels and maintain inventory control
- Coordinate the handling of freight, the movement of equipment, and necessary minor repairs
- Managing budgets, customer service, supervising maintenance, coordinating departmental tasks, and overseeing food and beverage

Front Desk:

- Greet guests as they arrive.
- Answer phone calls and emails from clients.
- Maintain calendars for the office and your co-workers.
- File important documents and keep them well organized.
- Perform any other clerical duties necessary to keep the office running.

SKILLS

- Comprehensive problem solving abilities.
- Organizing and managing capabilities
- Willingness to learn and update myself with newer methodologies & technologies..
- Positive attitude and team spirit.

PERSONAL INFORMATION

Date of Birth - 02/11/1998
Marital Status - Single
Passport No - U1686667
Nationality - Indian
Religion - Christian
Visa Status - on Visit

EDUCATION

Pre-University Board, St.
Lawrence PU college Udupi,
Karnataka, India

ADDITIONAL COURSES

Hotel Management Studies from
Udupi group of hotel
management & tourism science,
Manipal.

SOFTWARE SKILLS

MS OFFICE:

- Ms word
- Ms excel
- Ms PowerPoint

PERMANENT ADDRESS

Lachill House
Kunjibettu Po. Shivalli village.
Mooduperampalli (Udupi
District), karnataka - 576102

LANGUAGES

English, Hindi, Kannada and
Konkani.

Managing experience:

The Regal - By Tunga | Mumbai, India.
Sterling Holiday resorts Limited | Ooty, India.
Down the Road lounge | Manipal, India.
7th Heaven - Club ecstasy | Manipal, India.
White Horse | Manipal, India.

Declaration:

I hereby declare that all the details given above are accurate and true to the best of my knowledge.

Yours's faithfully,
Johnson Alwyn Pinto

Place: Ajman
Date: