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| ONAT ship16 part2.jpg | |  | | **MOHAMMAD.LATHEEF** E-mail: latheefmd2008@gmail.comCareer objective:  * To excel in all endeavors through hard work and dedication. * To work in a stimulating environment and strive uphold the standards of the organization. * To develop my career and strive to achieve success for the organization, thus improving and learn at every opportunity presented and carry out duty with respect. | |
| Contact **Name**: : **MD. LATHEEF**  Contact : +965-65122153  Fathers Name : Md. Ajumodhin  Religion : Muslim  Marital Status : Married  Gender : Male  Language Known: Hindi,  Arabic, English, & Telugu    **PASSPORT DETAILS**  Passport No : M1144555  Place of Issue : Hyderabad  Date of Issue : 19/08/2014  Date of Expiry : 18/08/2024  Nationality : INDIAN  Visa Article : 18 (Transferable) | |  | | WORK EXPERIENCE :Senior Sales associate(B3): 26th MAY 2019 to 21st September 2022. MAX Fashion (**LANDMARK GROUP)**: Kids DepartmentResponsibilities:  * Greeted customers in a timely fashion while quickly determining their needs. * Responded to customer questions and requests in a prompt and efficient manner. * Assisted customers in selecting items based on needs. * Suggested accessories and complementary purchases. * Prepared merchandise for sales floor. * Responsible for the day to day running of the store, including sales, inventory movements, in-store visual merchandising and promotions, etc. * Always kept work areas clean and neat. * Worked collaboratively in team environment. * Experience as retail cashier to handle cash, credit, or check transactions with customers   **AWARDS & ACHIVEMENTS:**   * Received twice “**STAR** **OF THE MONTH”** for best exemplying the values of the company and positively impacting the business * Received APPRECIATION certificate for achieve the highest “**TEAM COINS**” In Max RAMADAN 2021 * Received twice “**LEAD WITH INTEGRITY”** award for their commitment to Landmark Values  Receiving Incharge :11-NOV-2015 to 20-May-2019 CITY CENTRE COMMERCIAL CO: Kuwait (amghara)  * Receives all merchandise, including verification of merchandise against receiving documents, performing counts and inspecting for damage. * Organize the delivery schedule as per the based-on stock level details. * Preparation of GRN for material received. * Completes all the necessary paperwork and maintains daily trackers. * Update inventory record and preparation of lists for goods to be ordered. * Scheduling the stock on monthly basis at warehouse after confirmation from Finance Manager. * Keeps management informed on all pertinent information related to the warehouse stocks and reports any irregularities or unwanted issues. * Performs all other job related as requested. * Maintaining stockroom and merchandise in the planned manner. * Maintains housekeeping and orderly work areas | |
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# Receiving ASST:12thAUG2014 to11thOCT 2015

# **MORE HYPER MARKET (ABRL)**: Hyderabad, India

* Receiving, checking and safely unloading merchandise from delivery by trucks from the suppliers.
* Co-ordination with buyers, WH, Operations & Commercial with regard to smooth flow of stocks.
* Give alert on expiry date and damage stocks thru using system help to Regional and Operation head.
* Ensuring damages are declared, Claimed, Scrapped and nullified from system on monthly basis.
* Maintained a clean, neat, and orderly work area and assisted in maintaining the security and safety of the store.

## EDUCATION:

* **MBA** from **Sri Indu College of Engineering Technology at** SheriGuda, Rangareddy Dist – (JULY 2014).
* **Degree B. Com (GEN)** from **Karimala Sai Degree College at** Laxetpet, Adilabad. (JULY-2011)
* **Intermediated** from **Harsha Jr. College** at Velgatoor**, Karimnagar**. (APRIL-2008)
* **SSC** from **Z.P.H.S High School** at Kothapet, Karimnagar.(MAY-2006)

**COMPUTER SKILLS:**

* MS Office.
* E mail & Internet.
* Oracle vison.

**DECLARATION:**

* I hereby declare that the above information is true to the best of my knowledge.
* Place: KUWAIT

(**MD LATHEEF)**