**Arun Kant Chaturvedi**

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 **Contact no: +971-588453172**

**PROFILE**

A Bachelor of Commerce graduate with several years of experience in the field of Accounting .I am constantly looking to improve my skills and experience by working towards new goals and challenges to excel in the Accounting field and work towards the success of the organization.

**KEY ACHIEVEMENTS**

* Successfully completed the Common Proficiency Test from **Institute Of Chartered Accountants Of India**in oneattempt.
* **Score distinction marks in accounts (65 Marks) of IPCC. Held by ICAI**
* Successfully obtained a Bachelorsin Commerce degree from D.B.R.A. University Agra
* Passed Intermediate level School with First Division marks.
* Obtained knowledge of various accounting software, and used them effectively to theirbest uses.

**EMPLOYMENT EXPERIENCE**

1. **Auditor – Prakash Shri Krishan& Co. (Chartered Accountant) , 10 June 2014 – 15 November2015**
* Performed internal audits, tasks included auditing accounts, processes, stock, cost audit and other tasks in the company.
* Prepared audit reports timely and without errors.
* I have been worked as an accounting manager in Abr Al Jazeera trading co. in deira(2016 to 2018)
* Currently I am working as an accounting manager in Deepesh General Trading Co. LLC .

**EDUCATION & TRAINING**

* Professional Education :**CPT** ( ICAI ),

•Bachelors in Commerce (**B.COM**) – Dr. Bhim Rao Ambedkar University (Agra)

•**Intermediate** Level School – U.P board (2011), passed with first Division

•High School – U.P Board (2009), Passed with second Division

* Others :
1. Appeared in Integrated Professional course (IPCC) of ICAI in MAY 2016.
2. Done Orientation Program Held by ICAI.
3. Done Information Technology Program held by ICAI.
4. Computer Programming Course with 1st. Div.

**CORE SKILLS**

* Computerized Accounting Software (Tally ERP 9, DMSAccounting, )
* Microsoft Office (Word, Excel, PowerPoint, Outlook)
* Knowledge of online selling market.
* Knowledge of item listing in Noon, Amazon, Carrefour .

**PERSONAL DETAILS**

Date of birth: 14- Oct - 1993