CURRICULUM VITAE

SRUTHI S K

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PRESENT ADDRESS

AL QUOZ Building N0. 4

Karama, Dubai

PERSONAL DETAILS

Date of Birth: 02-02-1993

Sex: Female

Nationality: Indian

Marital Status: Unmarried

Languages Known: English , Malayalam, Tamil, Hindi ,Kannada

Passport No. :   L7329861

Career Objectives

To work with professional and challenging organization where acquired skills and abilities can be used and optimally and acquire more knowledge for my career growth in conjunction with the company's goals.

Experience

QUALITY CONTROL ENGINEER (2016 – 2020)

IPA PVT LTD ,BANGALORE ,INDIA

About Company : IPA develops, manufactures, assembles, markets and sells a full range of Weighing & Automation solutions, products on the basis of process engineering expertise, reliable components, and field proven technology.

ROLE & RESPONSIBILITY

➢ Defined quality test procedures, valid test specs, and planned the integration
   Test for the finished items.

➢ Delivered insightful presentation, provided reports and instruction /training to improve quality awareness among staff and clients

➢ Collaborated with the quality management to design and deploy quality assurance process improvement

➢ Resolved customer complaints; took preventive measures to prevent future complaints, and clearly documented all the feedbacks

➢ Prepared and maintained important company quality control documentation such as quality manuals, quality procedures, quality standards and quality assurance policies.

- ➢ Responsible for all electrical inspections related to installation, testing
- ➢ Responsible for Calibration and maintenance of equipment's and instruments.
- ➢ Responsible for raising NCR and initiating corrective action if the work done is not as per the specification or approved drawings

Key skills

Programming Languages: C, Assembly

Microcontrollers : 8051

Operating Systems: Win XP, Win 7 , Win 8.,win 10

Hardware Skills: Circuit Designing and Debugging

Quality tools: six sigma, QMS, 5S

Networking: completed 1 month course on CCNA from GTECH computer education

Education

 Bachelor of Technology- ECE (2011-2015) from Sree Buddha college of Engineering(Alappuzha), Kerala university.

HSC(2009-2011) from Govt. higher secondary school, Kayamkulam, Alappuzha.

SSLC (2008-2009) from St Mary's High School , Kayamkulam, Alappuzha

Declaration

I hereby declare that all the above furnished details are true and correct to the best of my knowledge.

Place: Dubai   SRUTHI S K