

# ABDULRAZZAK ALRAES

UAE

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## WORK EXPERIENCE

- **Human Resources Manager , Elements Global Services , Dubai , United Arab Emirates**(Jan 2019 to Present)

## EDUCATIONAL BACKGROUND

- **Damascus , Damascus , HR and Business Administration , 1992, HR and Business Administration**

## SKILLS

- **hr department start-up**
- **recruitment and hiring**
- **onboarding**
- **offboarding**
- **hr policies and strategy**
- **(hris)**
- **legal & statutory compliance**
- **training and development**
- **performance management**
- **visa and immigration**
- **grievances and manpower**
- **leadership and navigation**
- **global and cultural effectiveness**
- **employee relationship-building**
- **communications**
- **compensation & benefits**
- **employment law**

- career development
- project management
- job evaluation
- organizational development and hr budget

## PERSONAL BACKGROUND

- **Birthday:** - 1970-01-17