

CURRICULUM VITAE

Raji. S

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Dubai, UAE

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OBJECTIVES

To secure a challenging position in fast developing environment where I can effectively utilize and enhance the acquired skills and experience at the optimum, while making a positive contribution in achieving the organizational goals with a strong belief in coordinating team effort as well as personal career growth within the organization.

KEY CREDENTIALS

- Fluent in English with good hospitality manners
- Good knowledge of documentation
- Ability to make log entries and reports
- Key Management
- Good Customer Service

EXPERIENCE

- | | | |
|----------------|---|---|
| ➤ Company name | : | Divya Business System PVT. LTD, India |
| Designation | : | Customer Executive |
| Duration | : | November 2015 to December 2016 |
| Job Type | : | Customer care service |
| ➤ Company name | : | Dianby Kids World, India |
| Designation | : | Sales Executive |
| Duration | : | January 2017 to October 2017 |
| Job Type | : | Sales and Marketing |
| ➤ Company name | : | Lakmé Cosmetics, India |
| Designation | : | Beauty advisor and Cosmetics body care promoter |
| Duration | : | December 2017 to December 2020 |
| Job Type | : | Promoter – Beauty products |

EDUCATIONAL QUALIFICATIONS

Course	Board / University	Year of Passing
Plus Two	Higher Secondary Education	2010
SSLC	State Board of Education	2008

DUTY & RESPONSIBILITY

- Customer Relations, Greeting the guests, Customer dealing with the nice manner.
- Providing accurate information about the products offered by the company
- Arranging Special services for customer
- Developing Good Relationship with every customer

PERSONAL PROFILE

Name : Raji
Date of Birth : 03/06/1992
Nationality : Indian
Gender : Female
Marital status : Married
Passport Number : U8429239
Date of issue : 08/01/2021
Date of Expiry : 07/01/2031
Visa Status : Visit Visa

LANGUAGES KNOWN

Language	Read	Write	Speak
Malayalam	Yes	Yes	Yes
English	Yes	Yes	Yes

DECLARATION

I hereby certify that the above mentioned Statement is correct and true to the best of my Knowledge and belief.

Raji. S