

SIFISO NZIMANDE

FUTURIST/ CORPORATIST

CONTACT

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Meredale, Johannesburg,
2091

CAREER OBJECTIVE

A natural futurist. Innovative with any task placed before me. My mindset is prone to constantly learning new skills and information. Fully capable to working solo or collaborating with a team. The goal is to add value in any department, no excuses.

EDUCATION

HOERSKOOL PRESIDENT HIGH
Matric (Bachelors Exemption)

PEARSON'S INSTITUTE OF HIGHER EDUCATION (CTi)
BCom: Business Management

GOOGLE (Garage/Grasshopper)
Certificate Course in Digital Marketing/Coding

EXPERIENCE

- Oct. 2021- ICASA**
Mar. 2022 ELECTION COMPLIANCE MONITORING OFFICER (Ref: Busisiwe Mashigo: Line manager 0832889700/BMashigo@icasa.org.za)
- Report non-compliance
 - Compile reports of compliance as required
 - Data Capturing and identify issues covered by the Broadcasting Licensees during Election Period
- 2018 SA FASHION WEEK**
SET-UP CREW
- Tasked to make seating layouts.
 - Organize logistics of sensitive equipment
 - Usher
- 2022- GAUTENG: OFFICE OF THE PREMIER**
2023 Strategy & Operational Support (National/Provincial)
- Performance Management
 - Monitoring
 - Evaluation
 - Planning

AREA EXPERTISE:

- BUSINESS MANAGEMENT (**MAJOR**)
- MARKETING (**MAJOR**)
- ACCOUNTING
- HUMAN RESOURCE MANAGEMENT (**MAJOR**)
- ECONOMICS
- FINANCIAL MANAGEMENT (**MAJOR**)
- PUBLIC RELATIONS & COMMUNICATIONS
- RESEARCH & METHODOLOGY
- DIGITAL MARKETING
- CODING: Javascript/CSS/HTML

Language proficiency:

- English(Expert)
- Zulu(Intermediate)
- Afrikaans(Basic)

SKILLS:

- Academic Writing & Presentation
- Email Marketing
- Statistical Analysis
- Data Analytics (Quantitative/ Qualitative)
- Verification of organizational data
- Mapping ,Tracking Grid & Development of timeframe
- Report Framework and Tools via eQPRS and OCPOL Report
- Administrative support
- Template Development
- Computer Skills(Microsoft Word/Excel/Outlook)