**RESUME**

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| Dhruv Mendiratta  **Mobile:**9760419448  **E-mail:**mehndirattadhruv@gmail.com |



**OBJECTIVE:-**

To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self-development and help me achieve personal as well as organization goals.

**ACADEMIC QUALIFICATIONS:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Degree | College/School | University/Board | Year | Division |
| M.B.A(Masters of Business Administration) | I.G.N.O.U | I.G.N.O.U | 2019-2021 | Grade-C |
| B.Tech (Mechanical Engineering) | GRD Institute of Management and Technology, Dehradun | U.T.U | 2017 | 1st |
| Intermediate | Constancia School,Dehradun | I.S.C | 2013 | 1st |
| High School | Cambrian Hall,Dehradun | I.C.S.E | 2010 | 2nd |

**TRAININGS:-**

1. One month Industrial Training in Uttarakhand Transport Corporation Dehradun,
2. Industrial visit at Hero Moto Corp Ltd. Haridwar, TPM Ludhiana, ETL Electronics Bhagwanpur,Sara Sae PVT LMT Mohabewala.

**CERTIFIED COURSES:-**

1. Online Professional Training Certification done in 10 Soft Skills you should know for management from Columbus Technical University, GA, USA.
2. OnlineProfessional Training Certification done on Time Management from Columbus Technical University, GA, USA.

**WORKING EXPERIENCE:-**

* Worked as “Quality Control Engineer” in Ermin Systems Private Limited for 2 years and 1 month at New Delhi.
* Worked as a Trainee in sales department for 6 months at Safson Honda.
* Workingas a Tutor for home tuitions sincelast one year.
* Currently working as a Relation Executive contractor of SBI cards (Randstad India Pvt Limited).

**PROFESSIONAL QUALIFICATIONS:-**

* Basic Knowledge of computers, MS Office and web designing.

**STRENGTHS:-**

* Ability to Work in a team.
* Positive approach and Vision of growth.
* Disciplined, honest and hardworking.

**DECLARATION:-**

I hereby declare that the information given in the application is true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being false or incorrect at any stage; my candidature shall be liable for cancellation/termination.

NAME : DHRUV MENDIRATTA

DATE: