



SARATHCHANDRAN T

Accountant

EDUCATION

Bachelor of Business Administration - University Of Calicut

2014 - 2017

Has qualified the degree of Bachelor of Business Administration with core specialization in 'Finance'.

Higher Secondary – Kerala State Board

2012 - 2014

Has qualified the Higher Secondary Education in 'Commerce' from Govt Model Boys Higher Secondary School, Irinjalakuda.

WORK EXPERIENCE

Cooper Automotives LLC, Dubai – Accountant

March 2022 – Present

- VAT Computation
- Preparation of quotation
- Billing
- Bill Collection

Forus Initiatives Builders and Developers, Thrissur – Accountant

Aug 2021 – March 2022

- GST Return filings
- Bank Transfers and Reconciliation
- Bills Payable / Creditors Payments
- Bills Receivable / Debtors Collection
- TDS Return filings
- Book Keeping

T N Auto and General Engineering Company Pvt LTD, Thrissur – Accountant

July 2019 – July 2021

- GST Return filings
- Bank Transfers and Reconciliation
- TDS Return filings
- Bills Payable / Creditors Payments
- Bills Receivable / Debtors Collection
- Book Keeping
- Billing

Krishnamoorthy And Krishnamoorthy Chartered Accountants, Thrissur - Trainee

April 2017 – June 2019

- Statutory Auditor of Thaikkattu Mooss ETM Oushadashaala
- Statutory Auditor of T N Auto and General Engineering Company Pvt Ltd
- Statutory Auditor of Shine Flexible
- Statutory Auditor of Dhanajyothi Kuries
- Internal Auditor of Vadakke Madom Brahmasom
- Income Tax Return Filings
- GST Return Filings

PROFILE

Result oriented and dynamic Accountant with more than 5 years of experience. In pursuit of a challenging career in Finance and Accounting areas where my qualification, experience and software skills are leveraged for the growth of the organization as well as my career exposure.

Strong analytical capability with strong confident approach and positive mind frame. Enthusiasm to work with busy and challenging environment. Able to adapt to new atmosphere, goal-oriented team player.

PERSONAL

Date of Birth: 08-08-1996

Marital Status: Single

CONTACT

CURRENT ADDRESS:

Al Quoz Industrial Area 4, Dubai

HOME ADDRESS:

Pottekatt House, Nadavarambu
P.O, Thrissur, Kerala – 680661

PHONE:

+971 52 983 4855

WHATSAPP:

+91 7907106378

EMAIL:

sarathchandrant20@gmail.com

TECHNICAL SKILLS & LANGUAGES

- Proficient in Tally ERP 9 and Tally Prime.
- Skilled in Microsoft Office- MS WORD, MS EXCEL, MS POWERPOINT
- Knowledge of various tax software's including Winman
- Operates Windows 10 and previous Versions
- Languages Known as English, Malayalam, Hindi and Tamil

PERSONALITY

- Good organizational skills
- Good Interpersonal and Communication skills
- Discipline and trustworthy
- Good team player
- Loyal towards work

PASSPORT DETAILS

Passport Number : R6343056
Place of Issue : COCHIN
Date of Expiry : 15/11/2027
Nationality : INDIAN
DOB : 08/08/1996
VISA Status : VISIT VISA