

Umair Asif

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Experience: 11 year

B.Tech Mechanical Engineer



CAREER OBJECTIVE

To be part of a reputable organization that enables personal growth and development, intellectually and technically. Furthermore, I wish to be placed in an environment which provides opportunities to develop and acquire business development skills to be an international business leader

PROFESSIONAL PROFILE

- Experience how to production, planning and executing in different types different organizations of UAE and Pakistan from last **11 year**.
- Experience how to increase productivity with minor labor.
- Independent Management of the production department, Maintain the production record and audit of different types of organizations.
- Deep Knowledge of production policies and ISO 9001 standards.
- Maintain a high standard of ethics, discipline and professionalism.

DIPLOMA AND CERTIFICATES

- Diploma in Microsoft office.
- Auto Cad & Cam (2D + 3D).
- Microsoft Dynamics AX (2009).
- Tally ERP 9.0 & Tally ERP next
- Power Accounting 2.0
- Auto Desk

TRAININGS

ISO 9001-2000 having knowledge & experience to apply and commissioning.

TS 16949 having knowledge & experience to apply and commissioning.

PSQCA PS: 4707 & 4708 about maintain documentation & renewal of CM license.

BRC, FSC & PEFC system about maintain documentation

MANAGING SKILLS

- | | | |
|----------------------|--------------------------|--|
| ❖ Project management | ❖ Technical plans | ❖ Goal Oriented |
| ❖ TQM System | ❖ Time Management Skills | ❖ Quick Learning Skills |
| ❖ Team Work Skills | ❖ Determination | ❖ Excellent interpersonal and public speaking skills |

CAREER SUMMARY

- **Company Name:** Manchester Paper Bag LLC
Designation : Sr Production/Planning Engineer
Duration : Nov 2020 to till Date



Manchester Paper bag is a recognized leader in both the manufacturing and supply of packaging products. Within a limited span of time, the company has grown to become one of the leading experts in this field, because of its reputation for supplying quality products, its reasonable price structure and outstanding service.

My Responsibilities were:

- Planning and scheduling the meetings with the team members for different activities that are related to the production.
- Implemented Quality improvement program including spot audits, root-cause analysis, and implementation of remedial actions.
- Oversaw Raw Materials Inventory working with vendors to communicate quality and delivery issues.
- Ensures proper certifications are in place for production purposes.
- Managing the work that is given and handling the employees working under.
- Coordinated machinery maintenance and speed operations.
- Developed and implemented systems for trending production and performance quality levels.
- Documented, developed, and audited procedures and ISO 9001 certification.
- Handled customer complaints including physically visiting customer plants and collaborating with production engineers to identify and solve issues. Demonstrated strengths in oral and written communications.
- Developed and implemented advanced complaints handling and corrective action systems to reduce customer complaints by 60%.
- To implement the utilization of pareto diagram/charts to control the process variables

➤ **Company Name: Central Ventilation Systems-UAE**
Designation : Sr. Production and Planning Engineer
Duration : OCT 2018 to NOV 2020



Central Ventilation Systems is one of the largest trading, processing & exporting group of HVAC industry in UAE. **CVS** has partnered in over 300 projects. The company takes pride in the promptness and technical prowess of its teams to plan and execute projects of significantly large sizes and complexities within the stipulated timeframes.

My Responsibilities were:

- Handled customer complaints including physically visiting customer plants and collaborating with production engineers to identify and solve issues. Demonstrated strengths in oral and written communications.
- Developed and implemented systems for trending production and performance quality levels.
- Oversaw Raw Materials Inventory working with vendors to communicate quality and delivery issues.
- Ensures proper certifications are in place for production purposes.
- Managing the work that is given and handling the employees working under.
- Coordinated machinery maintenance and speed operations.
- Developed and implemented systems for trending production and performance quality levels.
- Documented, developed, and audited procedures and ISO 9001 certification.
- Handled customer complaints including physically visiting customer plants and collaborating with production engineers to identify and solve issues. Demonstrated strengths in oral and written communications.
- Developed and implemented advanced complaints handling and corrective action systems to reduce customer complaints by 60%.
- To implement the utilization of pareto diagram/charts to control the process variables.
- Ensure compliance with drawing, specification and standards.

➤ **Company Name: Alam Steel Group, UAE**
Designation: Sr Production Engineer
Duration: MAY 2016 to OCT 2018



Alam Steel is a leader in the steel distribution industry maintaining strong relationships with some of the largest contracting and engineering firms in the region. The company has established itself as a key supplier that can deliver high quality products at competitive prices, on time.

My Responsibilities were:

- Handled customer complaints including physically visiting customer plants and collaborating with production engineers to identify and solve issues. Demonstrated strengths in oral and written communications.
- Ensures operation of equipment by calling for repairs; evaluating new equipment and techniques.
- To ensure that manufacturing work is being done as per **ISO** procedure.
- Documented, developed, and audited procedures and ISO 9001 certification.
- Checked and reduced customer returned materials volume by 20% using preventive, corrective actions and failure analysis.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies.
- Oversaw Raw Materials Inventory working with vendors to communicate quality and delivery issues.
- Maintain all documents of **PSQCA&EDB**.

➤ **Company Name: Tareeq Al Hayaa Safety System**

Designation: Production/Site Engineer

Duration: MAR 2015 to MAY 2016



Tareeq Al Hayaa Safety System one of the world's leading producer and supplier of life safety solutions. By recognizing the importance and convenience of having easy access to multiple safety services, we became specialized by offering complete solutions under one roof for all types of high quality firefighting equipment, fire protection systems, fire alarms, addressable emergency systems, security systems, custom-made vehicle such as fire trucks, ambulances, mobile hospitals and airport rescue firefighting vehicles (**ARFF**)

My Responsibilities were:

- Coordinated machinery maintenance and speed operations.
- Developed and implemented systems for trending production and performance quality levels.
- Planning and scheduling the meetings with the team members for different activities that are related to the production.
- Documented, developed, and audited procedures and ISO 9001 certification.
- Managing the work that is given and handling the employees working under.
- Developed and implemented advanced complaints handling and corrective action systems to reduce customer complaints by 60%.
- Checked and reduced customer returned materials volume by 20% using preventive, corrective actions and failure analysis.

➤ **Company Name: Super Asia (Pvt) Ltd, Pakistan**

Designation: Executive Planning and Scheduling

Duration: JUN 2012 to MAR 2015



Super Asia is a conglomerate of companies with diversified range of businesses mainly Home Appliances, Automobiles, Insulation and Packing Materials and Fast Food Burger Chain of "Hardees" (a brand name of CKE Int. USA), serving every sector of society. The company has a strong market share as its Washing Machines, Room Air Coolers, Gas & Electric Water Heaters and Fans are ranked amongst the top manufactures of the country.

My Responsibilities were:

- Managing projects from conception, pre -production through to completion.
- Providing technical support to the project team and wider regional teams.
- Responsible for overseeing the review, initiation and execution of contracts.
- Managing project budgets and keeping costs down.
- Responsible for the completion of all documentation.

- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies.
- Producing Test Plans and reports

QUALIFICATION

➤ **B.Tech (Mechanical Faculty)**

Preston Institute of Management Science & Technology.

Passing year 2013.



➤ **Diploma Of Associate Engineer(Mechanical Faculty)**

Govt. Collage of Technology Gujranwala.

Passing year 2010.



➤ **Matriculation (science)**

Worker Welfare Higher Secondary School.

Passing year 2007.



Reference: Will Be Furnished on Demand.