



FAVAS AHAMMED

ACCOUNTANT



Professional Summary

Highly motivated Accountant with 3 years extensive working experience in Finance and Accounting field, excellent interpersonal skills and ability to communicate at all levels. Possesses the highest degree of integrity, supported by a flawless record of maintaining confidentiality. Adaptable team player recognized willingness to learn and acquire skills.



Work History

OCT 2019 to
MAR 2022

Accountant

Princess Group LLC, Abu Dhabi, AE

- Responsible for overall group's as well as Four sister companies' accounting activities, from varied industries ranging from Automotive sales, Auto repair, Real estate, and Floral boutique.
- Finalization of profit and loss account and balance sheet.
- Verifying and scrutinizing of journals, vouchers, ledgers and other papers.
- Follow-up of receivables and payables.
- Preparing payments for suppliers.
- Reconciliation of cash with receipts & statement.
- Payroll preparation and WPS transfer.
- Reconciliation of bank statement and follow ups.
- Weekly and monthly report preparation.
- Assist annual audit work.
- Checking physical inventories monthly, physical audit.
- Preparation and submission of VAT returns.



Contact

Address

Abu Dhabi, AE

Phone

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E-mail

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LinkedIn

<https://www.linkedin.com/in/favas-ahammed-1863ba16>



Skills

Account reconciliation processes

Proficient with IT systems and applications

Audit and Reporting

Tax returns filing

Preparation of Financial Statements

Accounts Receivable and Payments

Accuracy and due diligence

Time bound and reliable

AUG 2018 to
SEP 2019

Junior Accountant

Homezen Furnitures PVT. LTD., Kerala, IN

- Managed complex finance projects under direction of senior management to meet deadlines and budget limitations.
- Reviewed financial documents to verify accounting data and mathematical accuracy.
- Finalization of financial statements
- Bank reconciliation and follow-ups.
- Accounts Receivables and Payables follow-ups.
- Preparation financial report to authority.
- Preparing schedule for assist auditing.
- Preparing payroll and transfer salary.



OCT 2019 to
DEC 2021

Master of Commerce - M. Com:
Accounting and Finance

RABINDRANATH TAGORE UNIVERSITY - India

JUL 2018 to
DEC 2019

Diploma: Logistics & Supply Chain
Management

World University Consortium (WUC), - US

JUN 2014 to
AUG 2017

Bachelor of Commerce - B. Com:
Accounting and Finance

Dr. CV RAMAN UNIVERSITY - India



Certifications

- Advanced Diploma in Computerized Financial Accounting – ADCFA
- Tally ERP 9 Academic Certification
- Certification of Air Cargo and Sea Cargo operations
- Certification of Dangerous goods handling operations.



Software

Tally ERP 9 & Peachtree
●●●●●
Excellent

MS Excel, MS Word & MS
PowerPoint
●●●●●
Excellent



Languages

English
●●●●●
Excellent

Arabic
●●●●●
Good

Hindi
●●●●●
Excellent

Malayalam
●●●●●
Excellent



Additional
Information

Nationality: Indian
Date of Birth: 12-05-1997
Visa Status: Visit Visa
(Expires on 22 July 2022)
Driving License: UAE
(Expires on 22 Nov 2022)
Availability: Immediately