

CURRICULUM VITAE

OPARE BAAFI FRANK

☎ +971 – 523850664, 0562202108

✉ oparekofi81@gmail.com

📍 Dubai, UAE.



CAREER Objective

Seeking a challenging position with a progressive organization that will effectively utilize my knowledge and experience, where I can grow with, the organization and prove to be asset for its effective functioning, be a team player for the achievement of organization goal and its success.

WORK Experience

- ❖ **Fish Filleter & Cleaner**
The Deep-Sea Food Company**2019-2023**
Dubai, UAE

Duties & Responsibilities:

- Properly fillet all types of fish to ensure lowest percentage of loss
- Sanitize work area and equipment before filleting
- Maintain all equipment to assure proper working order
- Handle product properly to ensure maximum shelf life
- Communicate quality issues to supervisors and merchandising
- Meet all expectations for production and quality
- Perform other duties as assigned

- ❖ **Sales**
Super market
2 years
Ghana

Duties & Responsibilities

- Serves customers by selling products and meeting customer needs.
- Services existing accounts, obtains orders, and establishes new accounts by planning and organizing daily work schedule to call on existing or potential sales outlets and other trade factors.
- Adjusts content of sales presentations by studying the type of sales outlet or trade factor.
- Focuses sales efforts by studying existing and potential volume of dealers.
- Submits orders by referring to price lists and product literature.
- Keeps management informed by submitting activity and results reports, such as daily call reports, weekly work plans, and monthly and annual territory analyses.
- Monitors competition by gathering current marketplace information on pricing, products, new products, delivery schedules, and merchandising techniques.
- Recommends changes in products, service, and policy by evaluating results and competitive developments.

EDUCATION

- **Higher Secondary**
Ghana

PERSONAL Details

Date of Birth	:	20/11/1996
Nationality	:	Ghana
Marital Status	:	Single
Vista Status	:	Cancellation Visa

LANGUAGES KNOWN

English	• • • •
Ghana	• • • •

Personal Skills

- ✓ Friendly, Creative & adaptability; Outgoing Personality.
- ✓ Strong interpersonal and communication skills.
- ✓ Able to work to light time scales.
- ✓ Always on the honest to learn new things.
- ✓ Able to work independently and under pressure.
- ✓ Excellent Team Leader.

Declaration

I hereby declare that the above-mentioned information is true to the best of my knowledge and belief. I would take this opportunity to thank you for going through my resume and would request you to consider me to be a part of your prestigious organization.

OPARE BAAFI FRANK